

**MINUTES OF
SPECIAL MEETING
OF THE
BOARD OF DIRECTORS**

June 20, 2017

THE STATE OF TEXAS
COUNTY OF HARRIS
OAKMONT PUBLIC UTILITY DISTRICT

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The Board of Directors (the "Board") of Oakmont Public Utility District (the "District") met in special session, open to the public, at Auburn Lakes Recreation Center, the District's designated meeting place inside the boundaries of the District, on Tuesday, June 20, 2017 at 7:00 a.m.; whereupon, the roll was called of the members of the Board, to-wit:

Ty Warren	-	President
Shaun Hebert	-	Vice President
Kerry Simmons	-	Secretary
Bruce Bramlett	-	Assistant Secretary
Tanya Craig	-	Assistant Secretary

All members of the Board were present except Director Bramlett, thus constituting a quorum.

Also in attendance were: Jeff Hass of Texanna Builders; David Borgmeyer of Texas Aquatic Enterprises; Randy Risher, Tina Deases, and Steven Wright of The Risher Companies, the District's Recreation Manager ("Risher"); Bill Sweitzer of Sweitzer and Associates, the District's Landscape Architect ("Sweitzer"); Chris Roznovsky and Diego Burgos of Jones & Carter, the District's Engineer ("J&C" or "Engineer"); and Mallory Craig, Attorney of Coats|Rose, P.C., the District's legal counsel ("Coats|Rose").

WHEREUPON, the meeting was called to order at 7:00 a.m. in accordance with the posted meeting notice, which is attached hereto as Exhibit "A".

HEAR FROM LANDSCAPE ARCHITECT

The Board then recognized Mr. Sweitzer, who presented and reviewed the proposed Change Orders, copies of which are attached hereto as Exhibit "B".

The Board reviewed the change orders presented and upon a motion by Director Simmons and seconded by Director T. Craig, the Board approved the following Change Orders and revisions thereto:

- Change Order 11 with Sweitzer paying the cost of Change Order 11, minus the final amounts owed for design work relating to the project, for a total of \$2,862.20;

- Change Order 12, with no revisions or conditions;
- Change Order 15, with Sweitzer paying the full cost of Change Order 15;
- Change Order 17, with Sweitzer paying the full cost of Change Order 17;
- Change Order 18, with no revisions or conditions; and
- Change Order 21, with no revisions or conditions.

Pursuant to the Board action above, Sweitzer will be responsible for paying a total of \$7,473.70 towards the Change Orders and Contract Price.

HEAR ENGINEER'S REPORT

No action was taken.

RECREATION COMMITTEE

The Board discussed reconstituting the Recreation Committee. Upon a motion by Director Simmons, seconded by Director T. Craig, the Board voted unanimously to reconstitute the Recreation Committee to include Director Hebert and Director Warren.

At this time Director Hebert left the meeting to attend to prior commitments.

The Board then discussed authorizing the Recreation Committee to approve Change Orders and equipment purchases. Upon a motion by Director Simmons, seconded by Director Warren, the Board authorized the Recreation Committee to (i) approve Change Orders and/or equipment purchases in an amount not to exceed \$7,500 per Change Order or equipment purchase, (ii) approve an aggregate amount of Change Orders and/or equipment purchases not to exceed \$20,000 between regularly scheduled Board meetings, and (iii) provide a detailed report to the Board at each meeting of all Change Orders and/or equipment purchases approved.

There being no other business to come before the Board, the meeting was adjourned.

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PASSED, APPROVED and ADOPTED this July 13, 2017.

(DISTRICT SEAL)



Kerry Simon
Secretary, Board of Directors

**OAKMONT PUBLIC UTILITY DISTRICT
NOTICE OF MEETING**

Notice is hereby given pursuant to V.T.C.A., Government Code, Chapter 551, that the Board of Directors of Oakmont Public Utility District will meet in **special** session, open to the public, at **7:00 a.m.**, on **Tuesday, June 20, 2017**, at the **Auburn Lakes Recreation Center**, a meeting location inside the District, at which meeting the following items will be considered:

1. Hear report from Landscape Architect and consider acting thereon, including:
 - a. Review and consider approving change orders for construction of "inside-the-fence" facilities.
2. Hear from Engineer regarding construction progress for "inside-the-fence" facilities.
3. Discuss and take action to establish Recreation Committee and consider authorizing Recreation Committee with decision making authority and budget for recreation center projects, change orders, and equipment purchases.

Pursuant to V.T.C.A. Government Code, Chapter 551, the Board of Directors may convene in closed session in relation to any agenda item included in this Notice, such closed session will be held at the date, hour and place given in this Notice concerning any all subjects for any and all purposes permitted by V.T.C.A. Government Code, Chapter 551, including but not limited to pending or contemplated litigation, security matters and devices, personnel matters, real estate transactions or a private consultation with the attorney for the District on any or all subjects or matters authorized by law.

EXECUTED this 15th day of June, 2017.

(DISTRICT SEAL)



OAKMONT PUBLIC UTILITY DISTRICT

By: 
Mallory J. Craig
Coats Rose, P.C.
Attorneys for the District



OAKMONT PUBLIC UTILITY DISTRICT
NOTICE OF MEETING

1273990
06/15/2017 PERSONAL
\$9.00 NPR - NOTICE MYG

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EXECUTED this 15th day of June, 2017.

(DISTRICT SEAL)

OAKMONT PUBLIC UTILITY DISTRICT

By *Mallory J. Craig*
Mallory J. Craig
Coats Rose, P.C.
Attorneys for the District



Stan Stewart
COUNTY CLERK
HARRIS COUNTY, TEXAS

17 JUN 15 PM 1:58

FILED

DO NOT DETACH

CERTIFICATE OF POSTING OF NOTICE OF MEETING

THE STATE OF TEXAS §
COUNTY OF HARRIS §
OAKMONT PUBLIC UTILITY DISTRICT §

I, Christina N Deases, the undersigned, hereby state that I posted a copy of the attached Notice of Meeting of the Board of Directors of Oakmont Public Utility District at 25005 Northrest Drive, Spring, Texas, the location inside the boundaries of the District designated for the posting of agendas, on the 15th day of June, 2017, at 5:40p.m., which time was not less than 72 hours prior to the scheduled time of the special meeting.

Christina N Deases - Christina N Deases
(Name)

DO NOT DETACH

CERTIFICATE OF POSTING OF NOTICE OF MEETING

THE STATE OF TEXAS

§

COUNTY OF HARRIS

§

OAKMONT PUBLIC UTILITY DISTRICT

§

I, Christina N. DeTses, the undersigned, hereby state that I posted a copy of the attached Notice of Meeting of the Board of Directors of Oakmont Public Utility District at 25015 Northeast Drive, Spring, Texas, the location inside the boundaries of the District designated for the posting of agendas, on the 21st day of June, 2017 at 12 p. m., which time was not less than 72 hours prior to the scheduled time of the special meeting.

Christina N. DeTses
(Name)


**OAKMONT PUBLIC UTILITY DISTRICT
NOTICE OF MEETING**

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EXECUTED this 15th day of June, 2017.

(DISTRICT SEAL)

OAKMONT PUBLIC UTILITY DISTRICT

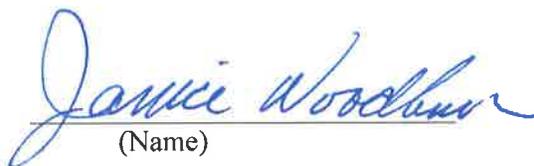
By: 
Mallory J. Craig
Coats Rose, P.C.
Attorneys for the District



CERTIFICATE OF POSTING OF NOTICE OF MEETING

THE STATE OF TEXAS §
COUNTY OF HARRIS §
OAKMONT PUBLIC UTILITY DISTRICT §

I, Janice Woodburn, the undersigned, hereby state that I posted the attached Notice of Meeting of the Board of Directors of Oakmont Public Utility District at the administrative office of the District, 9 Greenway Plaza, Suite 1100, Houston, Texas, on June 15, 2017, at 2:00 p.m., which time was not less than 72 hours prior to the scheduled time of the meeting.


(Name)

**OAKMONT PUBLIC UTILITY DISTRICT
NOTICE OF MEETING**

Notice is hereby given pursuant to V.T.C.A., Government Code, Chapter 551, that the Board of Directors of Oakmont Public Utility District will meet in **special** session, open to the public, at **7:00 a.m.**, on **Tuesday, June 20, 2017**, at the **Auburn Lakes Recreation Center**, a meeting location inside the District, at which meeting the following items will be considered:

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EXECUTED this 15th day of June, 2017.

(DISTRICT SEAL)

OAKMONT PUBLIC UTILITY DISTRICT

BY



Mallory J. Craig
Coats Rose, P.C.

Attorneys for the District





8945 Long Point Rd
 Suite # 212 Houston TX 77055
 (713) 681-2746
 www.TexanaBuilders.com
 Integrity, Quality, and Accountability

PCO #011

Texana Builders, LLC
 8945 Long Point Rd #212
 Houston, Texas 77055
 Phone: (713) 681-2747
 Fax: (713) 681-2746

Project: 17-004 - Oakmont PUD Recreation Center Imp
 Northcrest Drive and W. Rayford Road
 Spring, Texas 77338

Prime Contract Potential Change Order #011: Additional gate at entry on pool house

TO:	Sweitzer & Associates 13300 Katy Freeway Houston 77079	FROM:	Texana Builders, LLC 8945 Long Point Rd #212 Houston Texas, 77055
PCO NUMBER/REVISION:	011 / 0	CONTRACT:	1 - Oakmont PUD Recreation Center Improvements Prime Contract
REQUEST RECEIVED FROM:		CREATED BY:	Kevin Neumann (Texana Builders)
STATUS:	Pending - In Review	CREATED DATE:	6/8 /2017
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No	ACCOUNTING METHOD:	Amount Based (G702/G703)
LOCATION:		PAID IN FULL:	No
SCHEDULE IMPACT:		TOTAL AMOUNT:	\$5,712.20

POTENTIAL CHANGE ORDER TITLE: Additional gate at entry on pool house

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

Add additional gate with side panels to match existing fence, but excludes mag lock and wiring. The existing gate on plans will receive a passage and deadbolt.

ATTACHMENTS:

#	Cost Code	Description	Type	Amount
1	02 Site Construction-02200 - Permanent Site Fencing	Turnkey gate with side panels, includes deadbolt and passage for existing gate and excludes mag lock and wiring	Other	\$ 4,967.13
Subtotal:				\$4,967.13
Overhead and Profit: 16.00% on all line item types				\$ 745.07
Grand Total:				\$6,712.20





8945 Long Point Rd
 Suite # 212 Houston, TX 77055
 (713) 681-2747
 www.texanabuilders.com
 Integrity, Quality, and Accountability

PCO #012

Texana Builders, LLC
 8945 Long Point Rd #212
 Houston, Texas 77055
 Phone: (713) 681-2747
 Fax: (713) 681-2746

Project: 17-004 - Oakmont PUD Recreation Center Imp
 Northcrest Drive and W. Rayford Road
 Spring, Texas 77338

Prime Contract Potential Change Order #012: Remove existing water fountain

TO:	Sweitzer & Associates 13300 Katy Freeway Houston 77079	FROM:	Texana Builders, LLC 8945 Long Point Rd #212 Houston Texas, 77055
PCO NUMBER/REVISION:	012 / 0	CONTRACT:	1 - Oakmont PUD Recreation Center Improvements Prime Contract
REQUEST RECEIVED FROM:		CREATED BY:	Kevin Neumann (Texana Builders)
STATUS:	Pending - In Review	CREATED DATE:	6/8 /2017
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No	ACCOUNTING METHOD:	Amount Based (G702/G703)
LOCATION:		PAID IN FULL:	No
SCHEDULE IMPACT:		TOTAL AMOUNT:	\$460.00

POTENTIAL CHANGE ORDER TITLE: Remove existing water fountain

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
 Remove existing water fountain and cap off existing piping. Point up holes at stone area where bolts attached water fountain.

ATTACHMENTS:

#	Cost Code	Description	Type	Amount
1	15 Mechanical-15400 - Plumbing	Remove existing water fountain and cap off	Other	\$ 400.00
Subtotal:				\$400.00
Overhead and Profit: 15.00% on all line item types				\$ 60.00
Grand Total:				\$460.00



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 Suite # 212 Houston, TX 77055
 (713) 681-2746
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PCO #013

Texana Builders, LLC
 8945 Long Point Rd #212
 Houston, Texas 77055
 Phone: (713) 681-2747
 Fax: (713) 681-2746

Project: 17-004 - Oakmont PUD Recreation Center Imp
 Northcrest Drive and W. Rayford Road
 Spring, Texas 77338

Prime Contract Potential Change Order #013: Replace 5 pool lights

TO:	Sweitzer & Associates 13300 Katy Freeway Houston 77079	FROM:	Texana Builders, LLC 8945 Long Point Rd #212 Houston Texas, 77055
PCO NUMBER/REVISION:	013 / 0	CONTRACT:	1 - Oakmont PUD Recreation Center Improvements Prime Contract
REQUEST RECEIVED FROM:		CREATED BY:	Kevin Neumann (Texana Builders)
STATUS:	Pending - In Review	CREATED DATE:	6/16 /2017
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based (G702/G703)
SCHEDULE IMPACT:		PAID IN FULL:	No
		TOTAL AMOUNT:	\$6,761.23

POTENTIAL CHANGE ORDER TITLE: Replace 5 pool lights

CHANGE REASON: Existing Condition

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

Replace 5 pool lights that are not working. Pull new lights through existing conduits and wire at J box. If conduit is broken and cannot feed new lights through existing conduit, a CO will be required to bust out pool deck in order to replace existing lights.

ATTACHMENTS:

#	Cost Code	Description	Type	Amount
1	13 Special Construction-13150 - Swimming Pools	Replace 5 pool lights	Other	\$ 5,879.33
Subtotal:				\$5,879.33
Overhead and Profit: 15.00% on all line item types				\$ 881.90
Grand Total:				\$6,761.23



8945 Long Point Rd
 Suite # 212 Houston, Tx 77055
 | 713 681-2746
 www.TexanaBuilders.com
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PCO #015

Texana Builders, LLC
 8945 Long Point Rd #212
 Houston, Texas 77055
 Phone: (713) 681-2747
 Fax: (713) 681-2746

Project: 17-004 - Oakmont PUD Recreation Center Imp
 Northcrest Drive and W. Rayford Road
 Spring, Texas 77338

Prime Contract Potential Change Order #015: Install Stucco Siding

TO:	Sweitzer & Associates 13300 Katy Freeway Houston 77079	FROM:	Texana Builders, LLC 8945 Long Point Rd #212 Houston Texas, 77055
PCO NUMBER/REVISION:	015 / 0	CONTRACT:	1 - Oakmont PUD Recreation Center Improvements Prime Contract
REQUEST RECEIVED FROM:		CREATED BY:	Kevin Neumann (Texana Builders)
STATUS:	Pending - In Review	CREATED DATE:	6/16 /2017
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based (G702/G703)
SCHEDULE IMPACT:		PAID IN FULL:	No
		TOTAL AMOUNT:	\$3,547.75

POTENTIAL CHANGE ORDER TITLE: Install Stucco Siding

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
 Remove existing lap and gap siding, install new Tyvek wrap and install stucco siding per new drawing.

ATTACHMENTS:

#	Cost Code	Description	Type	Amount
1	06 Wood & Plastic-06100 - Rough Carpentry	Remove existing siding and install new stucco siding	Other	\$ 3,085.00
Subtotal:				\$3,085.00
Overhead and Profit: 16.00% on all line item types				\$ 462.75
Grand Total:				\$3,547.75



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PCO #016

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 Houston, Texas 77055
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Project: 17-004 - Oakmont PUD Recreation Center Imp
 Northcrest Drive and W. Rayford Road
 Spring, Texas 77338

Prime Contract Potential Change Order #016: Purchase, wire and install a 12" weather resistant clock

TO:	Sweitzer & Associates 13300 Katy Freeway Houston 77079	FROM:	Texana Builders, LLC 8945 Long Point Rd #212 Houston Texas, 77055
PCO NUMBER/REVISION:	016 / 0	CONTRACT:	1 - Oakmont PUD Recreation Center Improvements Prime Contract
REQUEST RECEIVED FROM:		CREATED BY:	Kevin Neumann (Texana Builders)
STATUS:	Pending - In Review	CREATED DATE:	6/16 /2017
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No	ACCOUNTING METHOD:	Amount Based (G702/G703)
LOCATION:		PAID IN FULL:	No
SCHEDULE IMPACT:		TOTAL AMOUNT:	\$554.81

POTENTIAL CHANGE ORDER TITLE: Purchase, wire and install a 12" weather resistant clock

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
 Purchase, wire and install a weather resistant 12" outdoor clock on wall by counter.

ATTACHMENTS:

#	Cost Code	Description	Type	Amount
1	16 Electrical-16200 - Electrical	Install 12" clock	Other	\$ 482.44
Subtotal:				\$482.44
Overhead and Profit: 15.00% on all line item types				\$ 72.37
Grand Total:				\$554.81



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PCO #017

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 Houston, Texas 77055
 Phone: (713) 681-2747
 Fax: (713) 681-2746

Project: 17-004 - Oakmont PUD Recreation Center Imp
 Northcrest Drive and W. Rayford Road
 Spring, Texas 77338

Prime Contract Potential Change Order #017: Add 2 hook anchors in Pool

TO:	Sweitzer & Associates 13300 Katy Freeway Houston 77079	FROM:	Texana Builders, LLC 8945 Long Point Rd #212 Houston Texas, 77055
PCO NUMBER/REVISION:	017 / 0	CONTRACT:	1 - Oakmont PUD Recreation Center Improvements Prime Contract
REQUEST RECEIVED FROM:		CREATED BY:	Kevin Neumann (Texana Builders)
STATUS:	Pending - In Review	CREATED DATE:	6/16 /2017
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based (G702/G703)
SCHEDULE IMPACT:	2 days	PAID IN FULL:	No
		TOTAL AMOUNT:	\$1,063.75

POTENTIAL CHANGE ORDER TITLE: Add 2 hook anchors in Pool

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

Drain 6" water, chip out plaster, install 2 rope anchors at steps (W/SS BAR - ROPE ANCHOR WHITE (SPG-25-0321) AND 3/4" ROPE HOOK - SOCKET TYPE (SPG-35-0001) and re-fill pool. Price reflects rope hooks to be installed during normal working hours. It will be the responsibility of the management company to rebalance the pool once filled.

ATTACHMENTS:

#	Cost Code	Description	Type	Amount
1	13 Special Construction-13150 - Swimming Pools	Install 2 rope anchors	Other	\$ 925.00
Subtotal:				\$925.00
Overhead and Profit: 15.00% on all line item types				\$ 138.75
Grand Total:				\$1,063.75



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PCO #018

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Project: 17-004 - Oakmont PUD Recreation Center Imp
 Northcrest Drive and W. Rayford Road
 Spring, Texas 77338

Prime Contract Potential Change Order #018: Dedicated Plug in storage

TO:	Sweitzer & Associates 13300 Katy Freeway Houston 77079	FROM:	Texana Builders, LLC 8945 Long Point Rd #212 Houston Texas, 77055
PCO NUMBER/REVISION:	018 / 0	CONTRACT:	1 - Oakmont PUD Recreation Center Improvements Prime Contract
REQUEST RECEIVED FROM:		CREATED BY:	Kevin Neumann (Texana Builders)
STATUS:	Pending - In Review	CREATED DATE:	6/17 /2017
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based (G702/G703)
SCHEDULE IMPACT:		PAID IN FULL:	No
		TOTAL AMOUNT:	\$97.75

POTENTIAL CHANGE ORDER TITLE: Dedicated Plug in storage

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
 Provide dedicated plug in storage area in new bathroom house.

ATTACHMENTS:

#	Cost Code	Description	Type	Amount
1	16 Electrical-16200 - Electrical	New dedicated plug in storage	Other	\$ 85.00
Subtotal:				\$85.00
Overhead and Profit: 15.00% on all line item types				\$ 12.75
Grand Total:				\$97.75



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PCO #019

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Project: 17-004 - Oakmont PUD Recreation Center Imp
 Northcrest Drive and W. Rayford Road
 Spring, Texas 77338

Prime Contract Potential Change Order #019: Exhaust fans for pump and chlorine room

TO:	Sweitzer & Associates 13300 Katy Freeway Houston 77079	FROM:	Texana Builders, LLC 8945 Long Point Rd #212 Houston Texas, 77055
PCO NUMBER/REVISION:	019 / 0	CONTRACT:	1 - Oakmont PUD Recreation Center Improvements Prime Contract
REQUEST RECEIVED FROM:		CREATED BY:	Kevin Neumann (Texana Builders)
STATUS:	Pending - In Review	CREATED DATE:	6/17 /2017
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based (G702/G703)
SCHEDULE IMPACT:		PAID IN FULL:	No
		TOTAL AMOUNT:	\$5,635.00

POTENTIAL CHANGE ORDER TITLE: Exhaust fans for pump and chlorine room

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

Provide, wire and install 1 Greenback CW-090-D with speed control in pump room and 1 Fantech FR-100 with speed control in chemical room (Fans to be approved by architect prior to installation). Price includes S/R repair and painting of patches for installation of exhaust fans only.

ATTACHMENTS:

#	Cost Code	Description	Type	Amount
1	01 General Liability-01310 - Project Superintendent	Supervision	Other	\$ 250.00
2	09 Finishes-09900 - Paints & Coatings	Painting of S/R patches only	Other	\$ 500.00
3	09 Finishes-09250 - Drywall Partitions	Patch S/R at installation of fans only	Other	\$ 575.00
4	16 Electrical-16200 - Electrical	Wire 2 exhaust fans	Other	\$ 650.00
5	15 Mechanical-15700 - HVAC	Provide and install 2 exhaust fans	Other	\$ 2,925.00
Subtotal:				\$4,900.00
Overhead and Profit: 15.00% on all line item types				\$ 735.00
Grand Total:				\$5,635.00



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PCO #020

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Project: 17-004 - Oakmont PUD Recreation Center Imp
 Northcrest Drive and W. Rayford Road
 Spring, Texas 77338

Prime Contract Potential Change Order #020: Tile and Coping calcium removal

TO:	Sweitzer & Associates 13300 Katy Freeway Houston 77079	FROM:	Texana Builders, LLC 8945 Long Point Rd #212 Houston Texas, 77055
PCO NUMBER/REVISION:	020 / 0	CONTRACT:	1 - Oakmont PUD Recreation Center Improvements Prime Contract
REQUEST RECEIVED FROM:		CREATED BY:	Kevin Neumann (Texana Builders)
STATUS:	Pending - In Review	CREATED DATE:	6/17 /2017
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based (G702/G703)
SCHEDULE IMPACT:	6 days	PAID IN FULL:	No
		TOTAL AMOUNT:	\$21,027.97

POTENTIAL CHANGE ORDER TITLE: Tile and Coping calcium removal

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

Bead blast coping stones and waterline tile and vacuum pool once completed to remove blasting media (tiles and coping will not look brand new due to weathering affects).

ATTACHMENTS:

#	Cost Code	Description	Type	Amount
1	01 General Liability-01310 - Project Superintendent	Project Supervision and Project Management	Other	\$ 750.00
2	13 Special Construction-13150 - Swimming Pools	Bead blast coping and water line tile	Other	\$ 17,535.19
Subtotal:				\$18,285.19
Overhead and Profit: 15.00% on all line item types				\$ 2,742.78
Grand Total:				\$21,027.97



8945 Long Point Rd
 Suite # 212 Houston, Tx 77055
 T 713-681-2746
 www.TexanaBuilders.com

Integrity, Quality, and Accountability

PCO #021

Texana Builders, LLC
 8945 Long Point Rd #212
 Houston, Texas 77055
 Phone: (713) 681-2747
 Fax: (713) 681-2746

Project: 17-004 - Oakmont PUD Recreation Center Imp
 Northcrest Drive and W. Rayford Road
 Spring, Texas 77338

Prime Contract Potential Change Order #021: 4850 Mail box

TO:	Sweitzer & Associates 13300 Katy Freeway Houston 77079	FROM:	Texana Builders, LLC 8945 Long Point Rd #212 Houston Texas, 77055
PCO NUMBER/REVISION:	021 / 0	CONTRACT:	1 - Oakmont PUD Recreation Center Improvements Prime Contract
REQUEST RECEIVED FROM:		CREATED BY:	Kevin Neumann (Texana Builders)
STATUS:	Pending - In Review	CREATED DATE:	6/17 /2017
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based (G702/G703)
SCHEDULE IMPACT:		PAID IN FULL:	No
		TOTAL AMOUNT:	\$684.97

POTENTIAL CHANGE ORDER TITLE: 4850 Mail box

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
 Full and complete turnkey job to install a 4850 mail box and 4895 post set in concrete.

ATTACHMENTS:

#	Cost Code	Description	Type	Amount
1	01 General Liability-01310 - Project Superintendent	Supervision	Other	\$ 75.00
2	10 Specialties-10800 - Toilet/Bath/Laundry Accessories	Turnkey mail box	Other	\$ 520.63
Subtotal:				\$595.63
Overhead and Profit: 16.00% on all line item types				\$ 89.34
Grand Total:				\$684.97

