

**MINUTES OF
PARKS AND RECREATION MEETING
OF THE
BOARD OF DIRECTORS**

July 26, 2017

THE STATE OF TEXAS §
COUNTY OF HARRIS §
OAKMONT PUBLIC UTILITY DISTRICT §

The Board of Directors (the "Board") of Oakmont Public Utility District (the "District") met in regular session, open to the public, at Auburn Lakes Recreation Center, the District's designated meeting place inside the boundaries of the District, on Wednesday, June 28, 2017 at 7:00 p.m.; whereupon, the roll was called of the members of the Board, to-wit:

| | | |
|----------------|---|---------------------|
| Ty Warren | - | President |
| Shaun Hebert | - | Vice President |
| Kerry Simmons | - | Secretary |
| Bruce Bramlett | - | Assistant Secretary |
| Tanya Craig | - | Assistant Secretary |

All members of the Board were present except Directors Bramlett and T. Craig, thus constituting a quorum.

In attendance were those members of the public who provided their names on the attached Exhibit "A".

Also in attendance were: Jerrod Lee, Tina DeAses, and Steven Wright of The Risher Companies, the District's Recreation Manager ("Risher"); Chris Roznovsky and Diego Burgos of Jones & Carter, the District's Engineer ("J&C" or "Engineer"); and Mallory Craig, Attorney of Coats|Rose, P.C., the District's legal counsel ("Coats|Rose").

WHEREUPON, the meeting was called to order at 7:03 p.m. in accordance with the posted meeting notice, which is attached hereto as Exhibit "B".

APPROVE MINUTES OF MEETINGS

The Board considered approving the minutes of the meeting held June 28, 2017, which were previously distributed for review. Ms. M. Craig noted that after the distribution of the minutes, a request for revision was made, which was reflected on the minutes presented.

Upon a motion by Director Hebert, seconded by Director Warren, the Board voted unanimously to approve the minutes of the meeting held June 28, 2017, as revised and presented.

HEAR RECREATION CENTER MANAGER REPORT

The Board recognized Ms. DeAses, who reviewed the recreation activity throughout the month, a copy of which is attached hereto as Exhibit "C".

The Board also discussed amending the Fitness Center Rules and Regulations regarding children using the facilities. Ms. DeAses recommended the following:

- Children under the age of 12 should not be allowed in the fitness center;
- Children ages 13-15 would be allowed to use the facilities without adult supervision after the completion of an orientation with a fitness center staff member and only during staffed hours; and
- Anyone over the age of 16 would be allowed in the fitness center without an adult.

After review of the Report and discussion of the action items, upon a motion by Director Hebert, seconded by Director Warren, the Board voted unanimously to (i) approve the recreation manager's report, (ii) purchase and install one doggy bag station to be installed at the playground, (iii) purchase a set of plyo boxes for the Fitness Center, (iv) authorizing the maintenance of the windows and doors of the Fitness Center and Clubhouse as presented, (v) amend the Fitness Center Rules and Regulations as recommended, and (vi) authorize Risher and the District's attorney to work with Vanguard to amend the District's janitorial services agreement.

HEAR FROM LANDSCAPE ARCHITECT

No report was presented.

HEAR ENGINEER'S REPORT

The Board recognized Mr. Roznovsky, who presented the Engineer's Construction Progress Report, a copy of which is attached hereto as Exhibit "D".

Mr. Roznovsky also presented a proposal from Bayou Connect Services for cleaning of the calcium deposits at the pool, a copy of which is attached as Exhibit "E". The Board discussed the proposal. The Board deferred action on this item.

After review and discussion, upon a motion by Director Hebert, seconded by Director Warren, the Board voted unanimously to approve the Construction Progress Report.

HEAR FROM RECREATION COMMITTEE

The Recreation Committee provided an update on activities undertaken during the month.

Director Hebert noted that the Recreation Committee approved Change Orders 19 and 26, for the installation of exhaust fans in the pump room and installation of stucco, respectively, the

totals of which equal \$9,200. Upon a motion by Director Simmons, seconded by Director Warren, the Board voted unanimously to ratify and concur with the approval of Change Order 19 and 26.

HEAR ATTORNEY'S REPORT

The Board recognized Ms. M. Craig who presented the Attorney's Report.

Consider Lease Agreement

Ms. M. Craig presented the Board with a draft lease agreement for the storage space located in the new storage pavilion between the District and Auburn Lakes Homeowners' Association (the "HOA"). After discussion, upon a motion by Director Hebert, seconded by Director Warren, the Board voted unanimously to authorize the attorney to send the draft lease to the HOA for consideration and comment.

HEAR DIRECTOR REPORTS

Director T. Craig

Director T. Craig was not present. However, her item was addressed under the Recreation Center Manager's Report.

Director Warren

Director Warren noted that several residents have requested the District consider extending the dates the pool is open into September and allowing for unattended swim. Ms. M. Craig noted that the District's current insurance policy would not cover unattended swim and that she has reached out to one other insurance company that indicated that they also did not cover unattended swim. Director Warren noted that there may be one other insurance company that may cover unattended swim for a "hefty" price and that Ms. M. Craig will contact them to get a quote. No action was taken.

HEAR FROM THE PUBLIC

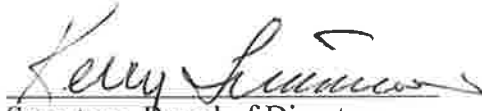
No comments were presented.

There being no other business to come before the Board, the meeting was adjourned.

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PASSED, APPROVED and ADOPTED this August 23, 2017.

(DISTRICT SEAL)


Secretary, Board of Directors



**OAKMONT PUBLIC UTILITY DISTRICT
NOTICE OF MEETING
PARKS AND RECREATION**

Notice is hereby given pursuant to V.T.C.A., Government Code, Chapter 551, that the Board of Directors of Oakmont Public Utility District will meet in **regular** session, open to the public, at **7:00 p.m.**, on **Wednesday, July 26, 2017**, at the **Auburn Lakes Recreation Center**, a meeting location inside the District, at which meeting the following items will be considered:

1. Consider approving minutes of the recreation meeting held June 28, 2017.
2. Hear report from Recreation Center Manager, and consider acting thereon, including:
 - a. Consider approving Amended and Restated Order Adopting Non-Resident Auburn Lakes Recreation Center, Fitness Center, and Swimming Pool Annual Fees.
 - b. Review and consider approving proposals for purchase of recreation equipment, repairs to facilities, and/or authorizing camps and activities; and
 - c. Consider authorizing Recreation Center Manager to proceed with projects and repairs as directed by the Board.
3. Hear report from Landscape Architect and consider acting thereon, including:
 - a. Approve pay estimates and change orders for construction of "inside-the-fence-facilities";
 - b. Consider taking action regarding Landscape Architect Services Agreement.
4. Hear report from Engineer and consider acting thereon, including:
 - a. Receive update on progress of the recreation center construction.
5. Hear from Recreation Committee on activities during the previous month.
6. Hear from Attorney and consider taking action regarding:
 - a. Discuss and consider approving Storage Space Lease Agreement with Auburn Lakes Homeowner's Association.
7. Hear Directors reports, and consider taking action thereon, including:
 - a. Director T. Craig: consider amending Auburn Lakes Fitness Center Rules and Regulations regarding age of children allowed in facility; and
 - b. Director Warren: consider authorizing Attorney to consult with insurance companies regarding unattended swim policies.
8. Hear from the public.

Pursuant to V.T.C.A. Government Code, Chapter 551, the Board of Directors may convene in closed session in relation to any agenda item included in this Notice, such closed session will be held at the date, hour and place given in this Notice concerning any all subjects for any and all purposes permitted by V.T.C.A. Government Code, Chapter 551, including but not limited to pending or contemplated litigation, security matters and devices, personnel matters, real estate transactions or a private consultation with the attorney for the District on any or all subjects or matters authorized by law.

EXECUTED this 19th day of July, 2017.

(DISTRICT SEAL)



OAKMONT PUBLIC UTILITY DISTRICT

By

A handwritten signature in black ink that reads "Mallory J. Craig".

Mallory J. Craig
Coats Rose, P.C.

Attorneys for the District

EXHIBIT

tabbles

B

CERTIFICATE OF POSTING OF NOTICE OF MEETING

THE STATE OF TEXAS §

COUNTY OF HARRIS §

OAKMONT PUBLIC UTILITY DISTRICT §

I, Janice Woodburn, the undersigned, hereby state that I posted the attached Notice of Meeting of the Board of Directors of Oakmont Public Utility District at the administrative office of the District, 9 Greenway Plaza, Suite 1100, Houston, Texas, on July 19, 2017, at 3:00 p.m., which time was not less than 72 hours prior to the scheduled time of the meeting.


(Name)

**OAKMONT PUBLIC UTILITY DISTRICT
NOTICE OF MEETING
PARKS AND RECREATION**

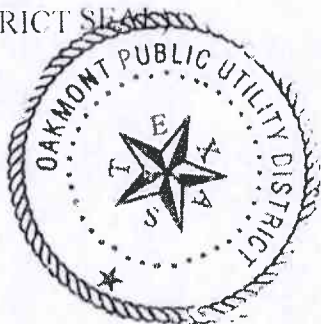
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EXECUTED this 19th day of July, 2017.

(DISTRICT SEAL)



OAKMONT PUBLIC UTILITY DISTRICT

By

Mallory J. Craig

Mallory J. Craig

Coats Rose, P.C.

Attorneys for the District

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OAKMONT PUBLIC UTILITY DISTRICT
NOTICE OF MEETING
PARKS AND RECREATION

1278020
07/19/2017 PERSONAL
\$9.00 NPR - NOTICE MTG

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EXECUTED this 19th day of July, 2017.

(DISTRICT SEAL)



OAKMONT PUBLIC UTILITY DISTRICT

By *Mallory J. Craig*
Mallory J. Craig
Coats Rose, P.C.
Attorneys for the District

[Handwritten signature]
COUNTY CLERK
TARRANT COUNTY, TEXAS


17 JUL 19 PM 12:35

FILED

DO NOT DETACH

CERTIFICATE OF POSTING OF NOTICE OF MEETING

THE STATE OF TEXAS §
COUNTY OF HARRIS §
OAKMONT PUBLIC UTILITY DISTRICT §

I, , the undersigned, hereby state that I posted a copy of the attached Notice of Meeting of the Board of Directors of Oakmont Public Utility District at 25005 Northcrest Drive, Spring, Texas, the location inside the boundaries of the District designated for the posting of agendas, on the 19th day of July, 2017, at 3p m., which time was not less than 72 hours prior to the scheduled time of the special meeting.


(Name)

4811-0138-0114, v. 1

4811-0138-0114.1/2641.0

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**OAKMONT PUBLIC UTILITY DISTRICT
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EXECUTED this 19th day of July, 2017.

(DISTRICT SEAL)



OAKMONT PUBLIC UTILITY DISTRICT

By

Mallory J. Craig
Mallory J. Craig
Coats Rose, P.C.

Attorneys for the District

Auburn Lakes Recreation Center:
Oakmont Public Utility District
Monthly Report – July 2017



RISHER FITNESS MANAGEMENT

Prepared by: Tina DeAses, Recreation Director
Risher Fitness Management, Inc.

Risher Fitness Management, Inc. has been contracted to manage the Auburn Lakes Recreation Center.



**Auburn Lakes Recreation Center and Risher Fitness Management
Mission Statement**

Our mission here at Risher Fitness Management is to provide safe and fun recreation, fitness, special events, and wellness opportunities for all residents. We strive to promote and enhance healthy lifestyles and well-being in a welcoming environment for both children and adults alike. Providing a clean, fun, and quality experience in every one of the recreation centers we manage with qualified and certified employees. We aim to offer you with the best and most positive environment you will find in any community recreational setting. Through quality customer service and community activities we hope to bring each community closer together.

Employees

The employees at the Auburn Lakes Recreation Center working under Risher Fitness Management, Inc. (RFM) for the month included:

- Management Team:
 - Devin Anderson, Aubrey Harrison, Savannah Rutledge, Zachary Thompson

Fitness Center

| | 07/05 – 07/09 | 07/10 – 07/16 | 07/17 - 07/23 |
|----------------------|---------------|---------------|---------------|
| Fitness Center Count | 359 | 454 | 458 |

Clubhouse

| | | |
|--|---------------------------|------------------------|
| Group Fitness Classes June 29 – July 20 | 16 classes | 67 participants |
| Special Events | Mad Science Moana Camp | 47 kids +parents 11 |

Pool

| | 06/27 - 07/02 | 7/3- 7/9 | 7/10- 7/16 | 07/17 - 07/23 |
|------------------------|---------------------|-------------|---------------|------------------|
| Pool Count | 1,726 | 1,170 | 980 | 1367 |
| Highest Daily Count | 756* *pool party | 291 | 278 | 314 |

Retention Ponds

Both retention pond walking tracks are in okay shape. Performed basic maintenance at ponds.

Maintenance

| | | | |
|--|--|--------------------------------------|---------------------|
| Foggy Glass | Fitness Center / Clubhouse | Quotes Submitted | See Rec 6 |
| Damaged Doors | Fitness Center / Outside Bathroom | Quotes Submitted | See Rec 6 |
| <u>Cosmetic Upgrade</u> Install under-counter soap dispenser, move diaper changing stations, replace exit signs, replace emergency lights | Pool Pavilion | Daily Rate \$250.00 + supplies | Possibly 07/31 |
| Install wood in sidewalk expansion joints | Entry in front of fitness center and clubhouse | Daily rate \$250.00 + supplies | |
| Sand & Paint Bike Rack | Clubhouse | \$250.00 | Completing 07/24 |
| Perform mortar repair outside, insulate pipe, install high flow flush in pool toilets, assess lights outside that aren't working | Rec Center property | Daily Rate \$250.00 + supplies | Possibly 08/03 |
| Repair oxidizing pool ladders | Pool | Receiving quotes | |
| Signage | Entry of all buildings | Receiving quotes | |
| Dead grass spots | Grassy area behind pool / inside pool gate near pump house | Receiving quotes | |

Monthly Expenses

| Company | Invoice/Service | Cost |
|------------------------------|------------------------|------------------|
| Vanguard | Cleaning areas 1/ week | \$336.00 |
| AT & T phone | 2 land lines | \$105.95 |
| AT & T internet | Wi-Fi | \$55.00 |
| Direct TV | Clubhouse tv | \$151.90 |
| Ready Refresh | Water Service | \$29.99 |
| Supplies (June 24 – July 24) | Home Depot | \$220.34 |
| | Walmart | \$36.18 |
| | Academy | \$18.39 |
| | Amazon | \$947.08 |
| | Total | \$1843.48 |

Special Situations:

| Company | Invoice/Service | Cost |
|--------------------------|---|------------------|
| Gordon | Mag Lock Services Install new exit at weight room door, install master lock at pool gate | \$663.00 |
| MS Handyman | Job 1 – Windows Job 2 – Roofing Job 3 – Handyman | \$1866.12 |
| A + Spring Electric | New electric outlet for tv, remove & add new power for emergency exit sign, etc | \$314.00 |
| Secrest Home Repair | Repair weight room wall, wheelchair rail, frame weight room mirrors | \$1109.00 |
| Shades Cleaner | Dusting, cleaning, polishing weight room furniture, mirrors, and floor | \$150.00 |
| SaRi's Creations | Fitness Center Apparel | \$360.00 |
| Extreme Air Conditioning | Quarterly maintenance | \$170.00 |
| | Total | \$4632.12 |

Monthly Income June 23 – July 24

| Source | Credit |
|-------------------|-----------------|
| Pool Passes | \$200.00 |
| Clubhouse Rentals | \$175.00 |
| Rec Pass | \$480.00 |
| Total | \$855.00 |

Discussion Items

Rec 1 Additional surveillance

| | Camera Location | Cost per location | Total |
|--------------------------------|-----------------|-------------------|-----------------|
| Grand Slam AV & Security | 3 Parking Lot | 1545.00 | Parts \$2205 |
| | 2 Clubhouse | 1030.00 | Labor \$1400 |
| | 2 Pool | 1030.00 | Total \$3605.00 |

Rec 2 Doggy Doo Doo station at playground \$441



| | |
|--------------------------------|-----------------|
| Terrabound Solutions | \$316.00 |
| Handyman to assemble & install | \$125.00 |
| Total | \$441.00 |

Rec 3 Guest & Pool Party Policy

My recommendation: 3 Guests per access card and use GHPM for pool parties

Rec 4 Fitness Center Rules

My recommendation:

13 -15 year-olds need to complete a fitness orientation then can have access without adult supervision

16 years+ can have access without adult supervision

Rec 5: Additional Weight Room Equipment \$1271.00

My recommendation: Add rower and plyo boxes

Rec 6: Windows/ Door Project \$4190.00

Thomas Glenn Construction

Replace 2 doors with large cracks on top, install 1-way glass in office door,

Replace 17 glass panels at fitness center, paint, trim, replace hardware, etc.

Replace 9 glass panels at clubhouse, paint, trim, replace hardware, etc

Rec 7: Vanguard

Vanguard will add \$51.00/ month for cleaning pool pavilion bathrooms & office

GHPM manages during swim season, do we want to add Vanguard for sanitizing purposes or have them start after pool season?

Rec 8: Pool porch furniture ideas



\$276.74



\$197.99



**CONSTRUCTION PROGRESS REPORT NO. 008
OAKMONT PUBLIC UTILITY DISTRICT
AUBURN LAKES RECREATION CENTER IMPROVEMENTS
JULY 20, 2017**

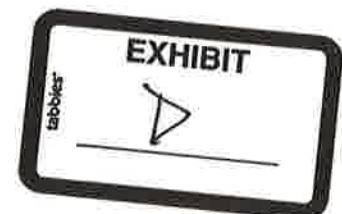
| | | | |
|---------------------------|------------------|---------------------------------|-------------------|
| Original Contract Amount: | \$629,682.20 | Contract Start Date: | March 28, 2017 |
| Contract Modifications: | <u>58,278.66</u> | Contract Period of Performance: | 112 calendar days |
| Revised Contract Amount: | \$687,960.86 | Time Extensions: | 12 calendar days |
| | | Contract Completion Date: | July 18, 2017 |

Contract Milestone Schedule:

- I. Pool Substantially Completed: Sunday, May 28, 2017
- II. Fitness Center Expansion Substantially Completed: Sunday, June 18, 2017
 - a. Fire Marshal Inspection: Monday, July 3, 2017 **(PASSED)**
- III. Pavilion Substantial Completion: July 20, 2017
 - a. Fire Marshal Inspection: Thursday, July 20, 2017 **(PASSED)**
- IV. Final Completion: July 25, 2017

Work Completed Since July 5th:

- I. Pool
 - a. Installed Kool Deck on the partition area.
 - b. Cut drainage path into the tile gout for the partition area to drain.
 - c. Caulked a few additional joints found to be deficient near the pump room.
- II. Fitness Center Remodel
 - a. Changed the air handling system air filters.
 - i. This corrected the airflow issues in the newly constructed north wing.
- III. Pavilion
 - a. Completed interior and exterior paint and stucco.
 - b. Installed exit lighting.
 - c. Installed flood lights.
 - d. Installed all recessed lights.
 - e. Installed all door hardware.
 - f. Installed the plumbing fixtures.
 - g. Installed Kool Deck throughout.
 - h. Installed electrical switches and receptacles.
 - i. Installed the access gate.
 - j. Per Approved Change Order No. 11, installed the additional gate for restroom access.
 - k. Installed the downspouts.
 - l. Extended the existing fence to the Pavilion.
 - m. Completed the rough grading of the site.



- n. The Landscape Architect conducted a Final Inspection on July 18, 2017. JC was not notified of the inspection therefore was not in attendance. We received a copy of the punch list (enclosed).
- o. We held a final inspection on July 20, 2017. We plan to provide a copy of the punch list to the Board at the recreation meeting.
- p. Per Approved Change Order No. 21, installed the mail box.
- q. Per Approved Change Order No. 16, installed the 12" weather resistant clock.

Scheduled Tasks for Next Two Weeks:

- I. Pool
 - a. Switch over to the new entry for pool access.
 - b. Per Approved Change Order No. 19, provide and install fans inside the chemical and pump rooms.
- II. Pavilion
 - a. Complete all punch list items.
 - b. Replace motor on the southern exterior fan.
 - c. Replace the light in the northern exterior fan.
 - d. Replace the under sink water heaters.
 - e. Install final landscaping.
 - f. Caulk the toilet fixtures to the ground.
 - g. Stucco Cupola
 - i. Remove the stucco panels and install traditional stucco on the cupola.
 - ii. See Approved Change Order No. 26.

Items to be Discussed & Potential Issues:

- I. Pool
 - a. Calcium scum removal.
 - i. The contractor expects to provide an estimate by July 24, 2017.
 - a. The work will be performed on consecutive Mondays when the pool is closed.
 - b. Chlorine room door
 - i. See Potential Change Order No. 22.
 - ii. Replace the existing door with a new louvered fiberglass door complete with hardware and painted to match the remaining doors.
 - c. Pump room piping
 - i. Greater Houston Pools has not completed the repairs to the pool piping.

- II. Fitness Room
 - a. Fire Alarm
 - i. Supply, install, and start up a new fire alarm system in the fitness center complete with control panel, smoke detector, pull station, strobe, horn, monitoring module / relay, plans, permits, and communications device.
 - ii. See Potential Change Order No. 24.
 - b. Install new smoke detectors.
 - i. Provide two new 110V smoke detectors in the south wing.
 - ii. This will allow the smoke detectors in either wing to communicate with each other.
 - iii. See Potential Change Order No. 23.
- III. Delays
 - a. Any Potential Change Orders that are approved will delay final completion.

Pay Estimates:

- I. No new payment applications to report.

Change Orders:

- I. See attached.

Progress Photos:

Pool Repairs



Date: July 19, 2017
Time: 10:28 am
Description: The feature pump fitting have yet to be replaced.

Pavilion



Date: July 19, 2017

Time: 9:50 am

Description: Both the entrance gates are installed, the lighting is operational, the exit light is operational, and the clock receptacle complete with hanging hook is installed. Installed all the plumbing fixtures and accessibility devices.



PUNCH LIST

project no.: 216-034

date : 07-18-17

contractor: Texana Builders
Jeff Haas

from: Bill Sweitzer

project: Construction of Oakmont Public Utility District
Auburn Lakes Recreation Center Improvements
Pool Pavlion
Harris County, Texas

The following is a list of items to be completed or corrected by the contractor. The failure to include any item on this list does not relieve the contractor of his responsibility to complete all work in accordance with the contract documents. The following items were noted during the inspection Tuesday July 18th, 2017:

1. Install fire extinguisher
2. Replace fan motor with right ceiling fan
3. Caulk granite back splash in office
4. Touch up paint at office window sill
5. Install lever handles and locks with gates
6. Paint newly installed steel fence
7. Insure finish grade to allow for plant material and solid sod turf are as follows; allow 4" below concrete slab, 1" below top of sidewalk for shrub bed planting, and ½" below top of sidewalk for turf areas
8. Label circuits in electric panel
9. Install cover at switch in storage
10. Provide weeps to drain standing water at pool bridge
11. Ensure power is provided for automatic water faucets
12. Ensure urinal is tightly secured to wall chalk around wall and all components

PREPARED BY
Sweitzer + Associates

REVIEWED BY
Texana Builders

281-496-3111v 281-496-3113f



2300 Long Point Rd
 Suite 100 Houston, Texas 77055
 (713) 681-2747
 www.texanabuilders.com
 Integrity, Quality, and Accountability

PCO #019

Texana Builders, LLC
 8945 Long Point Rd #212
 Houston, Texas 77055
 Phone: (713) 681-2747
 Fax: (713) 681-2746

Project: 17-004 - Oakmont PUD Recreation Center Imp
 Northcrest Drive and W. Rayford Road
 Spring, Texas 77338

Prime Contract Potential Change Order #019: Exhaust fans for pump and chlorine room

| | | | |
|-------------------------------|--|-------------------------------------|---|
| TO: | Sweitzer & Associates 13300 Katy Freeway Houston 77079 | FROM: | Texana Builders, LLC 8945 Long Point Rd #212 Houston Texas, 77055 |
| PCO NUMBER/REVISION: | 019 / 0 | CONTRACT: | 1 Oakmont PUD Recreation Center Improvements Prime Contract |
| REQUEST RECEIVED FROM: | | CREATED BY: | Kevin Neumann (Texana Builders) |
| STATUS: | Pending - In Review | CREATED DATE: | 6/17 /2017 |
| REFERENCE: | | PRIME CONTRACT CHANGE ORDER: | None |
| FIELD CHANGE: | No | ACCOUNTING METHOD: | Amount Based (G702/G703) |
| LOCATION: | | PAID IN FULL: | No |
| SCHEDULE IMPACT: | | TOTAL AMOUNT: | \$5,635.00 |

POTENTIAL CHANGE ORDER TITLE: Exhaust fans for pump and chlorine room

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

Provide, wire and install 1 Greenback CW-090-D with speed control in pump room and 1 Fantech FR-100 with speed control in chemical room (Fans to be approved by architect prior to installation). Price includes S/R repal and painting of patches for installation of exhaust fans only.

ATTACHMENTS:

| # | Cost Code | Description | Type | Amount |
|---|---|--|-------|-------------------|
| 1 | 01 General Liability-01310 Project Superintendent | Supervision | Other | \$ 250.00 |
| 2 | 09 Finishes-09900 - Paints & Coatings | Painting of S/R patches only | Other | \$ 500.00 |
| 3 | 09 Finishes-09250 - Drywall Partitions | Patch S/R at installation of fans only | Other | \$ 575.00 |
| 4 | 16 Electrical-16200 Electrical | Wire 2 exhaust fans | Other | \$ 660.00 |
| 5 | 15 Mechanical-15700 - HVAC | Provide and install 2 exhaust fans | Other | \$ 2,925.00 |
| Subtotal: | | | | 64,900.00 |
| Overhead and Profit: 15.00% on all line item types | | | | \$ 735.00 |
| Grand Total: | | | | \$5,635.00 |



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 Integrity, Quality, and Accountability

PCO #022

Texana Builders, LLC
 8945 Long Point Rd #212
 Houston, Texas 77055
 Phone: (713) 681-2747
 Fax: (713) 681-2746

Project: 17-004 - Oakmont PUD Recreation Center Imp
 Northcrest Drive and W. Rayford Road
 Spring, Texas 77338

Prime Contract Potential Change Order #022: Chlorine Room Door

| | | | |
|-------------------------------|--|-------------------------------------|---|
| TO: | Sweltzer & Associates 13300 Katy Freeway Houston 77079 | FROM: | Texana Builders, LLC 8945 Long Point Rd #212 Houston Texas, 77055 |
| PCO NUMBER/REVISION: | 022 / 0 | CONTRACT: | 1 - Oakmont PUD Recreation Center Improvements Prime Contract |
| REQUEST RECEIVED FROM: | | CREATED BY: | Kevin Neumann (Texana Builders) |
| STATUS: | Pending - In Review | CREATED DATE: | 6/19 /2017 |
| REFERENCE: | | PRIME CONTRACT CHANGE ORDER: | None |
| FIELD CHANGE: | No | ACCOUNTING METHOD: | Amount Based (G702/G703) |
| LOCATION: | | PAID IN FULL: | No |
| SCHEDULE IMPACT: | | TOTAL AMOUNT: | \$3,375.25 |

POTENTIAL CHANGE ORDER TITLE: Chlorine Room Door

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
 3-0 X 6-8 fiberglass door with louvers with hardware to match existing, hang and paint door.

ATTACHMENTS:

| # | Cost Code | Description | Type | Amount |
|---|--|---|---|-------------------|
| 1 | 09 Finishes-09900 - Paints & Coatings | Paint new fiberglass door | Other | \$ 250.00 |
| 2 | 08 Doors & Windows-08300 - Specialty Doors | Replace existing chlorine room door with fiberglass door with louvers | Other | \$ 2,885.00 |
| | | | Subtotal: | \$2,935.00 |
| | | | Overhead and Profit: 15.00% on all line item types | \$ 440.25 |
| | | | Grand Total: | \$3,375.25 |



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PCO #023

Texana Builders, LLC
 8945 Long Point Rd #212
 Houston, Texas 77055
 Phone: (713) 681-2747
 Fax: (713) 681-2746

Project: 17-004 - Oakmont PUD Recreation Center Imp
 Northcrest Drive and W. Rayford Road
 Spring, Texas 77338

Prime Contract Potential Change Order #023: Wire and Installation of 2 - 110 V smoke detectors

| | | | |
|-------------------------------|--|-------------------------------------|---|
| TO: | Sweitzer & Associates 13300 Katy Freeway Houston 77079 | FROM: | Texana Builders, LLC 8945 Long Point Rd #212 Houston Texas, 77055 |
| PCO NUMBER/REVISION: | 023 / 0 | CONTRACT: | 1 - Oakmont PUD Recreation Center Improvements Prime Contract |
| REQUEST RECEIVED FROM: | | CREATED BY: | Kevin Neumann (Texana Builders) |
| STATUS: | Pending - In Review | CREATED DATE: | 6/19 /2017 |
| REFERENCE: | | PRIME CONTRACT CHANGE ORDER: | None |
| FIELD CHANGE: | No | ACCOUNTING METHOD: | Amount Based (G702/G703) |
| LOCATION: | | PAID IN FULL: | No |
| SCHEDULE IMPACT: | 2 days | TOTAL AMOUNT: | \$402.50 |

POTENTIAL CHANGE ORDER TITLE: Wire and Installation of 2 - 110 V smoke detectors

CHANGE REASON: Existing Condition

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

Provide, wire and install 2 smoke detectors in the existing work out facility that are currently wire as low voltage. This will allow the new smoke detector in the remodeled area, to be wired to the existing smoke detectors.

ATTACHMENTS:

| # | Cost Code | Description | Type | Amount |
|---|----------------------------------|---|-------|-----------------|
| 1 | 16 Electrical-16200 - Electrical | Provide, wire and install 2 smoke detectors in the existing work out facility | Other | \$ 350.00 |
| Subtotal: | | | | \$350.00 |
| Overhead and Profit: 15.00% on all line item types | | | | \$ 52.50 |
| Grand Total: | | | | \$402.50 |



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PCO #024

Texana Builders, LLC
 8945 Long Point Rd #212
 Houston, Texas 77055
 Phone: (713) 681-2747
 Fax: (713) 681-2746

Project: 17-004 - Oakmont PUD Recreation Center Imp
 Northcrest Drive and W. Rayford Road
 Spring, Texas 77338

Prime Contract Potential Change Order #024: Fire alarm

| | |
|---|--|
| TO: Sweitzer & Associates 13300 Katy Freeway Houston 77079 PCO NUMBER/REVISION: 024 / 0 REQUEST RECEIVED FROM: STATUS: Pending - In Review REFERENCE: FIELD CHANGE: No LOCATION: SCHEDULE IMPACT: 6 days | FROM: Texana Builders, LLC 8945 Long Point Rd #212 Houston Texas, 77055 CONTRACT: 1 - Oakmont PUD Recreation Center Improvements Prime Contract CREATED BY: Kevin Neumann (Texana Builders) CREATED DATE: 6/19 /2017 PRIME CONTRACT CHANGE ORDER: None ACCOUNTING METHOD: Amount Based (G702/G703) PAID IN FULL: No TOTAL AMOUNT: \$8,689.40 |
|---|--|

POTENTIAL CHANGE ORDER TITLE: Fire alarm

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

Per clients request, add fire alarm system in the work out facility. Fire alarm includes: Fire alarm control panel, fire alarm smokes, fire alarm pull station, fire alarm strobe/horn, fire alarm monitoring module/relay, plans, permit cost and cell device or radio.

ATTACHMENTS:

| # | Cost Code | Description | Type | Amount |
|---|---|------------------------------|-------|-------------------|
| 1 | 01 General Liability-01310 - Project Superintendent | Supervision cost | Other | \$ 600.00 |
| 2 | 09 Finishes-09900 - Paints & Coatings | Allowance for painting | Other | \$ 750.00 |
| 3 | 09 Finishes-09250 - Drywall Partitions | Allowance for drywall repair | Other | \$ 500.00 |
| 4 | 16 Electrical-16200 - Electrical | Fire alarm | Other | \$ 5,806.00 |
| Subtotal: | | | | \$7,556.00 |
| Overhead and Profit: 16.00% on all line item types | | | | \$ 1,133.40 |
| Grand Total: | | | | \$8,689.40 |



8945 Long Point Rd.
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 f 713-681-2746
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Integrity, Quality, and Accountability

PCO #026

Texana Builders, LLC
 8945 Long Point Rd #212
 Houston, Texas 77055
 Phone: (713) 681-2747
 Fax: (713) 681-2746

Project: 17-004 - Oakmont PUD Recreation Center Imp
 Northcrest Drive and W. Rayford Road
 Spring, Texas 77338

Prime Contract Potential Change Order #026: Stucco cupola

| | | | |
|-------------------------------|--|---|---|
| TO: | Sweitzer & Associates 13300 Katy Freeway Houston 77079 | FROM: | Texana Builders, LLC 8945 Long Point Rd #212 Houston Texas, 77055 |
| PCO NUMBER/REVISION: | 026 / 0 | CONTRACT: | 1 - Oakmont PUD Recreation Center Improvements Prime Contract |
| REQUEST RECEIVED FROM: | | CREATED BY: | Kevin Neumann (Texana Builders) |
| STATUS: | Pending - In Review | CREATED DATE: | 7/17 /2017 |
| REFERENCE: | | PRIME CONTRACT CHANGE ORDER: | None |
| FIELD CHANGE: | No | ACCOUNTING METHOD: | Amount Based (G702/G703) |
| LOCATION: | | PAID IN FULL: | No |
| SCHEDULE IMPACT: | | TOTAL AMOUNT: | \$3,565.00 |

POTENTIAL CHANGE ORDER TITLE: Stucco cupola

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
 Full and complete turnkey job to stucco the cupola on the new bath house building.

ATTACHMENTS:

| # | Cost Code | Description | Type | Amount |
|---|----------------------------|---------------|-------|-------------------|
| 1 | 09 Finishes-09200 - Stucco | Stucco cupola | Other | \$ 3,100.00 |
| Subtotal: | | | | \$3,100.00 |
| Overhead and Profit: 15.00% on all line item types | | | | \$ 465.00 |
| Grand Total: | | | | \$3,565.00 |

Bayou Connect Services, LLC

9151 Autumn Harvest Dr. Houston, Texas 77064

214.406.6803 / 281.702.0881 bayou.connect@hotmail.com

7/26/2017

Oakmont Public Utility

Bayou Connect Services

9151 Autumn Harvest Dr.

Houston, Texas 77064

RE: Auburn Lakes Calcium Cleaning

| | DESCRIPTION | Qty | UNIT COST | Est Total |
|----|---|--------------|------------|-------------------|
| 1. | Mobilization and Insurance. | L.S. | \$300.00 | \$300.00 |
| 2. | Remove by mechanical means the calcium built up on the top of the coping of the pools. | L.S. | \$1,700.00 | \$1,700.00 |
| 3. | Repoint cracked grout lines as needed. | L.S. | \$300.00 | \$300.00 |
| 4. | Remove grim and calcium build up on the face of the tiles inside the pool at the waterline. | L.S. | \$2,200.00 | \$2,200.00 |
| | <u>Estimated Project Total</u> | <u>4Days</u> | | <u>\$4,500.00</u> |

This pricing is a good faith estimate based on the information provided at the time of preparation. Site conditions vary. Any changes, delays, unforeseen developments or conditions, additional equipment, labor and supplies needed to complete the project beyond the agreed upon scope will require an addition to this agreement and be billed accordingly.

Thank you for your consideration. Please do not hesitate to contact us if you have any questions.

Huey Thompson

c/o Cindy Thompson

Bayou Connect Services

9151 Autumn Harvest Dr.

Houston, Texas 77064

bayou.connect@hotmail.com



Bayou Connect Services, LLC

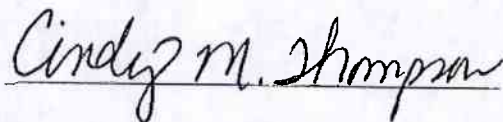
9151 Autumn Harvest Dr. Houston, Texas 77064

214.406.6803 / 281.702.0881 bayou.connect@hotmail.com

- (7) Reasonable evidence has arisen that the Work will not be completed within the required time period, and the unpaid balance of the Contract Price will not be adequate to cover the actual damages for the anticipated delay; or
 - (8) Contractor's persistent failure to carry out the Work in accordance with this Contract.
- 4) Changes in Work.
- a) The Client, without invalidating the Contract, may order changes in the Work within the general scope of this Contract, and the time for accomplishment of Substantial Completion and the Contract Price will be reasonably adjusted accordingly. Any such change in Work shall be authorized by a change order signed by the Client and Contractor.

Sincerely,

Bayou Connect Services, LLC



Cindy M. Thompson

President

Accepted and Approved:

Authorized Client Representative

Oakmont Public Utility District



Bayou Connect Services, LLC

9151 Autumn Harvest Dr. Houston, Texas 77064

214.406.6803 / 281.702.0881 bayou.connect@hotmail.com

Scope of Work and Clarifications

Scope of Work

- Remove calcium build up from the top face of the coping tile along the perimeter of the pool, remove the grim and calcium build up from the face of the tiles at the waterline along the perimeter of the pool. And re point the grout in between the coping tiles along the perimeter of the pools. This project will be done on 4 consecutive Mondays during regular work hours while the pool is closed for maintenance.

Responsibilities:

1. Certificate insurance.
 - a. Bayou to provide a certificate of insurance naming client and (if required Engineer) upon receipt of notice of intent.
2. Access to the work site.
 - a. Client to ensure ease of access to Bayou connect employees.
3. Removal and cleanup of debris caused by the above construction.
 - a. All debris, dirt and refuse created by this work shall become the property of Bayou Connect Services and will be disposed of in a legal manner.
4. Access to water and electricity to run hand tools will be provided to the contractor as needed.

Additional Documentation as required:

1. If work is to be provided to a public entity a HB1295 will be provided to upon receipt of the Notice of Intent.

General Notes & Clarifications:

1. This proposal is valid for 30 days from the date above.
2. Terms of Payment - Net 30 days from date of invoice.
3. 0% retainage is withheld.
4. Contractor shall indemnify & hold harmless the Client (including its officers) from any and all liability arising from damages or injuries relating to contractor's prosecution of the work.
5. Contractor shall carry such liability insurance as required by Owner. Prior to beginning work, Contractor shall provide to Owner proper certificates of insurance evidencing the various policies and limits. Certificate holder, including all officers, shall be included as additional insured, primary and non-contributory basis, on general liability and automobile liability policies with a waiver of subrogation in their favor on the general liability, automobile liability and workers compensation policies. Carrier shall endeavor to provide 30 days written notice to the certificate holder prior to cancellation of any policy.



Bayou Connect Services, LLC

9151 Autumn Harvest Dr. Houston, Texas 77064

214.406.6803 / 281.702.0881 bayou.connect@hotmail.com

Term of acceptance

1) Substantial Completion

- a) As used herein, Substantial Completion means sufficient completion or performance of Work as determined by the above agreement. If Contractor is delayed at any time in the progress of Work by;
 - i) any act or neglect of the Client or any employee, agent or other contractor or other party employed, engaged or contracting with the Client;
 - ii) Changes ordered in the Work, or unusual delay in transportation, adverse weather conditions, unavoidable casualties, then the date of commencement and/or the date by which Substantial Completion shall be accomplished shall be extended by the reasonable number of days Contractor is so delayed in such progress.

2) Certain Rights, Responsibilities and Obligations of Contractor Respecting the Work.

- i) Miscellaneous Provisions Respecting the Work.
 - (1) The Contractor shall supervise and direct the Work, using the Contractor's best skill and attention. Unless otherwise provided herein, Contractor shall have sole control and charge of construction timing, means, methods, techniques, sequences and procedures and for coordinating all portions of the Work.
 - (2) Contractor will comply with all laws, ordinances, rules, regulations and orders of all public authorities bearing on the performance of the Work.
- b) No Subcontracting. All portions of the Work will be performed by Contractor.

3) Payment for the Work.

- a) Contract Price. Except as provided herein, the Contract Price is the total amount payable by the Client to the Contractor for performance of the Work under this Contract.
- b) Payments.
 - i) The Client may withhold any payment requested under an application for payment from the Contractor for the following reasons:
 - (1) The Work has not progressed to the point indicated in the application for payment;
 - (2) The quality of the Work is not in accordance with this Contract;
 - (3) Defective Work has not been remedied;
 - (4) Third-party claims have been filed or reasonable evidence indicate probable filing of such claims;
 - (5) Reasonable evidence has arisen that the Work cannot be completed for the unpaid balance of the Contract Price;
 - (6) The Contractor has caused damage to the Client;



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

| Name Of Additional Insured Person(s) Or Organization(s) | Location(s) Of Covered Operations |
|---|---|
| OAKMONT PUC - C/O COATS & ROSE P.C. SWEITZER & ASSOCIATES 9 GREEWAY PLAZA, SUITE 1100 HOUSTON, TEXAS 77046 | AUBURN LAKES RECREATION CENTER 25005 NORTHCREST DRIVE SPRING, TEXAS 77389 |
| Information required to complete this Schedule, if not shown above, will be shown in the Declarations. | |

A. **Section II - Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions/ or
 2. The acts or omissions of those acting on your behalf;
- In the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury of damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to Section III - Limits of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement, or

2. Available under the applicable Limits of Insurance shown in the Declarations;
Whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

TEXAS WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

This endorsement applies only to the insurance provided by the policy because Texas is shown in Item 3.A. of the Information Page.

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule, but this waiver applies only with respect to bodily injury arising out of the operations described in the Schedule where you are required by a written contract to obtain this waiver from us.

This endorsement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

The premium for this endorsement is shown in the Schedule.

Schedule

1. () Specific Waiver
Name of person or organization

- (X) Blanket Waiver
Any person or organization for whom the Named Insured has agreed by written contract to furnish this waiver.
2. Operations: ALL TEXAS OPERATIONS
3. Premium:

The premium charge for this endorsement shall be 2.00 percent of the premium developed on payroll in connection with work performed for the above person(s) or organization(s) arising out of the operations described.
4. Advance Premium: SEE ENDORSEMENT WC 99 03 01, GENERAL CHANGE FORM.

This endorsement changes the policy to which it is attached effective on the inception date of the policy unless a different date is indicated below.
(The following "attaching clause" need be completed only when this endorsement is issued subsequent to preparation of the policy.)
This endorsement, effective on 05/04/2017 at 12:01 a.m. standard time, forms a part of.

Policy No. 0001324597 of Texas Mutual Insurance Company effective on 05/04/2017

Endorsement No. 0001

Issued to: CINDY THOMPSON

DBA: BAYOU CONNECT SERVICES

Premium: \$3.00

NCCI Carrier Code: 29939


Authorized Representative

05/11/2017

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

| Name Of Additional Insured Person(s) Or Organization(s) | Location(s) Of Covered Operations |
|--|---|
| JONES AND CARTER 87701 NEW TRAILS DRIVE, SUITE 200 THE WOODLANDS, TEXAS 77381-4241 | AUBURN LAKES RECREATION CENTER 25005 NORTHCREST DRIVE SPRING, TEXAS 77389 |
| Information required to complete this Schedule, if not shown above, will be shown in the Declarations. | |

A. **Section II - Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions/ or
 2. The acts or omissions of those acting on your behalf;
- In the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury of damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to Section III - Limits of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement, or

2. Available under the applicable Limits of Insurance shown in the Declarations;
Whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

TEXAS WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

This endorsement applies only to the insurance provided by the policy because Texas is shown in Item 3.A. of the Information Page.

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule, but this waiver applies only with respect to bodily injury arising out of the operations described in the Schedule where you are required by a written contract to obtain this waiver from us.

This endorsement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

The premium for this endorsement is shown in the Schedule.

Schedule

1. () Specific Waiver
Name of person or organization

(X) Blanket Waiver
Any person or organization for whom the Named Insured has agreed by written contract to furnish this waiver.
2. Operations: ALL TEXAS OPERATIONS
3. Premium:

The premium charge for this endorsement shall be **2.00** percent of the premium developed on payroll in connection with work performed for the above person(s) or organization(s) arising out of the operations described.
4. Advance Premium: SEE ENDORSEMENT WC 99 03 01, GENERAL CHANGE FORM.

This endorsement changes the policy to which it is attached effective on the inception date of the policy unless a different date is indicated below.
(The following "attaching clause" need be completed only when this endorsement is issued subsequent to preparation of the policy.)
This endorsement, effective on **05/04/2017 at 12:01 a.m.** standard time, forms a part of:

Policy No. 0001324597 of Texas Mutual Insurance Company effective on 05/04/2017

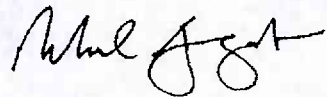
Endorsement No. 0001

Issued to: CINDY THOMPSON

DBA: BAYOU CONNECT SERVICES

Premium: \$3.00

NCCI Carrier Code: 29939


Authorized Representative

05/11/2017

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Bayou Connect Services
Houston, TX United States

Certificate Number:
2017-241714

Date Filed:
07/26/2017

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Oakmont Public Utility District

Date Acknowledged:

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

Oakmont PUD -Auburn Lakes
Calcium Cleaning

| 4 | Name of Interested Party | City, State, Country (place of business) | Nature of interest (check applicable) | |
|---|--------------------------|--|---------------------------------------|--------------|
| | | | Controlling | Intermediary |
| | Bayou Connect Services | Houston, TX United States | | X |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

5 Check only if there is NO Interested Party.

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

Cindy Thompson
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Cindy Thompson, this the 26 day of July, 2017, to certify which, witness my hand and seal of office.

Janet E. Kirkaldy
Signature of officer administering oath

JANET E. KIRKALDY
Printed name of officer administering

