

**MINUTES OF
PARKS AND RECREATION MEETING
OF THE
BOARD OF DIRECTORS**

September 26, 2018

THE STATE OF TEXAS §
COUNTY OF HARRIS §
OAKMONT PUBLIC UTILITY DISTRICT §

The Board of Directors (the "Board") of Oakmont Public Utility District (the "District") met in regular session, open to the public, at Auburn Lakes Recreation Center, the District's designated meeting place inside the boundaries of the District, on Wednesday, September 26, 2018 at 7:00 p.m.; whereupon, the roll was called of the members of the Board, to-wit:

Ty Warren	-	President
Shaun Hebert	-	Vice President
Kerry Simmons	-	Secretary
Vacant	-	Assistant Secretary
Jennifer Smith	-	Assistant Secretary

All members of the Board were present, thus constituting a quorum.

Also in attendance were those who provided their names on the sign-in sheet attached hereto as Exhibit "A".

Additionally, in attendance were: Tina DeAses, The Risher Companies, the District's Recreation Manager ("Risher"); and Michael Murr, the District's Landscape Architect.

WHEREUPON, the meeting was called to order in accordance with the posted meeting notice, which is attached hereto as Exhibit "B".

APPROVE MINUTES OF MEETINGS HELD AUGUST 22, 2018

The Board considered the minutes of the meetings held July 25, 2018 and August 2, 2018 which were distributed to the Board for review prior to the meeting. After discussion, upon a motion by Director Simmons, seconded by Director Hebert, the Board voted unanimously to approve the minutes as presented.

RECREATION CENTER MANAGER REPORT

The Board recognized Ms. DeAses, who presented the Recreation Center Manager's Report, a copy of which is attached hereto as Exhibit "C".

Ms. DeAses presented a letter from Aquatic Management of Houston regarding renewal of the District's pool management contract, a copy of which is attached hereto as Exhibit "D".

Ms. DeAses noted that she had an easy working relationship with Aquatic Management and recommended the Board approve moving forward with the contract and the 1.6% fee increase. After discussion, upon a motion by Director Simmons, seconded by Director Hebert, the Board voted unanimously to approve another year term with Aquatic Management providing pool management services for a 1.6% fee increase.

Ms. DeAses then presented proposals for lowering the Recreation Center phone bill, a copy of the options is included with the Recreation Center Manager's Report. After discussion and review, upon a motion by Director Simmons, seconded by Director Warren, the Board voted unanimously to authorize the Recreation Center Manager to secure a basic phone line with Comcast.

A proposal was then presented for the purchase of a food warmer for the clubhouse, at a cost of \$375.00, a copy of which is included in the Recreation Center Manager's Report. After review, upon a motion by Director Simmons, seconded by Director Warren, the Board voted unanimously to approve the purchase of a food warmer as presented.

The Board then considered the purchase of a coffee machine for the Clubhouse. After discussion and consideration, upon a motion by Director Warren, seconded by Director Smith, the Board, by majority vote, approved the purchase of a three warmer coffee machine at a cost of \$310. Director Simmons abstained from voting.

Ms. DeAses then presented an updated annual cost schedule from Silversand Services reflecting the removal of maintenance of the flower bed at the South Detention Pond. A copy of the updated services cost exhibit is attached hereto as Exhibit "E". After discussion, upon a motion by Director Warren, seconded by Director Hebert, the Board voted unanimously to approve the updated services cost exhibit.

Silversand Proposals 45180-4195, 45179-4195, and 45178-4195 were presented for consideration relating to the irrigation system around the fitness center. After discussion upon a motion by Director Warren, seconded by Director Hebert, the Board voted unanimously to approve proposals 45180-4195 and 45178-4195.

Ms. DeAses then presented a proposal from UPS for the placement of "logistics pods" in the recreation center parking lot. A copy of the proposed agreement is attached hereto as Exhibit "F". Ms. DeAses noted that the pods would each take up two parking spaces and that the agreement would be from October 29th through January 29th. After discussion, upon a motion by Director Warren, seconded by Director Simmons, the Board voted unanimously to authorize an agreement to be entered into with UPS for the placement of the pods at a cost of \$200 and only upon the approval of the District's Attorney.

Ms. DeAses then presented a request from a resident for the use of the clubhouse for tutoring services and requested the Board consider guidelines for such use of the clubhouse. No action was taken.

After discussion and review, upon a motion by Director Warren, seconded by Director Smith, the Board voted unanimously to approve the Recreation Center Manager's Report as presented. However, no other action items were acted upon.

HEAR FROM SILVERSAND SERVICES

The Silversand Services report was presented above.

LANDSCAPE ARCHITECT REPORT

The Board then recognized Mr. Murr, who presented the Landscape Architect's Report in, a copy of which is attached hereto as Exhibit "G".

After review of the report and discussion, upon a motion made by Director Hebert, seconded by Director Simmons, the Board voted unanimously to approve the Landscape Architect's Report.

HEAR FROM RECREATION COMMITTEE

The Board recognized the Recreation Committee.

Consider taking action regarding storage space lease

The Board then discussed taking action regarding the storage space lease with the Auburn Lakes Homeowner's Association (the "HOA"). As part of the discussion, Director Warren introduced the HOA budget documents attached hereto as Exhibit "H".

Director Warren made a motion to terminate the storage space lease agreement with the HOA. Director Simmons seconded the motion; however, the motion failed for lack of vote.

After further discussion, upon a motion by Director Simmons, seconded by Director Hebert, the Board voted unanimously to hold a special meeting on October 2, 2018 to address this matter.

Receive request for storage space

The Board then recognized Mr. Clay Ricks of the Auburn Lakes Swimteam, who presented his request for a storage space lease with the District. No action was taken on this matter.

REVIEW OPEN SPACE MAINTENANCE AGREEMENT

The Board then reviewed a memorandum prepared by the District's Attorney of the HOA's response to the District's version of the Open Space Maintenance Agreement, a copy of which is attached hereto as Exhibit "I". After discussion, upon a motion by Director Warren, seconded by Director Hebert, the Board voted unanimously to authorize the District's attorney to respond to the HOA's request for revisions to the agreement by stating that the version presented

is the version approved by the Board and that the District does not wish to go against the desires of the constituents for the agreement to remain as is.

HEAR FROM THE PUBLIC

The Board then opened the floor to receive comments from the public. No further comments were presented.

There being no other business to come before the Board, the meeting was adjourned.

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PASSED, APPROVED and ADOPTED this October 24, 2018.

(DISTRICT SEAL)

Secretary, Board of Directors