

**OAKMONT PUBLIC UTILITY DISTRICT
NOTICE OF MEETING
PARKS AND RECREATION**

Notice is hereby given pursuant to V.T.C.A., Government Code, Chapter 551, that the Board of Directors of Oakmont Public Utility District will meet in **regular** session, open to the public, at **7:00 p.m.**, on **Wednesday, November 28, 2018**, at the **Auburn Lakes Recreation Center**, a meeting location inside the District, at which meeting the following items will be considered:

1. Hear update on little library project and consider taking action to authorize same.
2. Approve minutes from October 24, 2018 meeting.
3. Hear report from Recreation Center Manager, and consider acting thereon, including:
 - a. Review and consider approving proposals for purchase of recreation equipment, repairs to facilities, and/or authorizing camps and activities;
 - b. Consider authorizing Recreation Center Manager to proceed with projects, purchases, and repairs as directed by the Board; and
 - c. Approve and authorize execution of contract with Lifestyle Directors, Inc., for event coordination services.
4. Hear from Silversand Services and consider authorizing proposals for landscaping maintenance.
5. Hear report from Landscape Architect and consider acting thereon, including:
 - a. Receive proposals for purchase, construction, and installation of recreation items, including structures, landscaping, and materials throughout District and consider authorizing same; and
 - b. Authorize Landscape Architect to proceed with park projects as directed.
6. Hear from Recreation Committee, and consider taking action, including:
 - a. Ratify action taken by Recreation Committee during the previous month to purchase equipment or approve repairs, as necessary.
7. Hear from the public.

Pursuant to V.T.C.A. Government Code, Chapter 551, the Board of Directors may convene in closed session in relation to any agenda item included in this Notice, such closed session will be held at the date, hour and place given in this Notice concerning any all subjects for any and all purposes permitted by V.T.C.A. Government Code, Chapter 551, including but not limited to pending or contemplated litigation, security matters and devices, personnel matters, real estate transactions or a private consultation with the attorney for the District on any or all subjects or matters authorized by law.

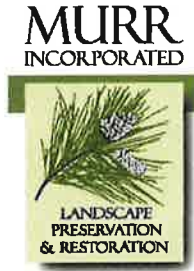
EXECUTED this 20th day of November, 2018.



OAKMONT PUBLIC UTILITY DISTRICT

By: Mallory J. Craig

Mallory J. Craig
Coats Rose, P.C.
Attorneys for the District



MASTER PLAN DEVELOPMENT REPORT
November 28, 2018
Prepared for Oakmont PUD

PROJECTS WORKING AND STATUS

1. Security Planting around East Detention – working on drainage concerns
2. Removing one additional topper under shade structure at Playground.
3. Paint risers on steps at pool
4. East and West Detention designs for review
 - Gazebo
 - Docks/Piers
 - Benches
 - Butterfly and Community Gardens
 - Wildflowers
 - Shade Trees and (fruit and nut) and Landscaping
 - Fountain
 - Discussion
5. Windwood Church/French Elementary sidewalk discussion, bids, bike racks, timing, etc. Area has been staked for surveying for easement purposes. Bid Tab behind this page



FUTURE PLANNING

1. Playground – nature play equipment and shade, water fountain, and boulder
2. Soccer and Tennis on open fields
3. Lighting
4. Trees moved from intersection proposal coming. 6-8 week root pruning holding process.

PROJECTS DISCUSSED

1. Endcaps / Esplanades focus on face lift and lighting
2. Entrances (primary and secondary) / Monuments / Identity
- 3.



**Woodsedge Church
Connectivity Trail Cost Estimate**

Bid Tab

Base Bid Items

| Bid Item | Quantity | Unit | Specialty | Meacham | Stone Castle |
|--|----------|--------------|--------------------|--------------------|--------------------|
| Site Prep and Mobilization | 1 | ea | \$2,500.00 | \$5,000.00 | \$7,602.97 |
| Bonds | 1 | ls | | \$2,600.00 | |
| 6' Concrete Sidewalk on church property inc. sleeves | 870 | lf | \$45,457.50 | \$39,411.00 | \$31,111.20 |
| Solid sod strip along trail (drainage swale portion) | 100 | lf | \$600.00 | \$500.00 | \$650.00 |
| Benches | 1 | ea | \$2,750.00 | \$1,850.00 | \$1,434.97 |
| Trash Cans | 2 | ea | \$4,400.00 | \$4,900.00 | \$2,469.94 |
| Directional Signage | 2 | ea | \$4,800.00 | \$4,600.00 | \$3,800.00 |
| Concrete pads for bench and trash cans | 54 | sf | \$810.00 | \$648.00 | \$321.84 |
| Curb cuts, ramps and crosswalks | 4 | ea | \$8,800.00 | \$11,400.00 | \$9,890.00 |
| 6' Concrete Sidewalk on school property | 204 | lf | \$12,240.00 | \$7,344.00 | \$7,295.04 |
| Concrete pad for bike racks | 425 | sf | \$4,250.00 | \$5,100.00 | \$2,533.00 |
| Double sided back rack | 1 | ea | \$1,969.00 | \$1,600.00 | \$1,734.65 |
| Custom Bike Racks | 2 | ea | \$5,900.00 | \$1,750.00 | \$1,833.50 |
| Final clean up including restorative grading, seeding and swale repair | 1 | ea | \$1,500.00 | \$3,500.00 | \$2,000.00 |
| | | Total | \$95,976.50 | \$90,203.00 | \$72,677.11 |

Alternate Bid Items

| | | | | | |
|--|-----|----|-------------|-------------|-------------|
| 8' Concrete Sidewalk on church property inc. sleeves | 870 | lf | \$63,075.00 | \$52,548.00 | \$41,472.90 |
|--|-----|----|-------------|-------------|-------------|

Auburn Lakes Recreation Center:
Oakmont Public Utility District
Monthly Report – November 2018
Recreation Meeting



RISHER FITNESS MANAGEMENT

Prepared by: Tina DeAses, Recreation Director
Risher Fitness Management, Inc.

Risher Fitness Management, Inc. has been contracted to manage the Auburn Lakes Recreation Center.

**Auburn Lakes Recreation Center and Risher Fitness Management
Mission Statement**

Our mission here at Risher Fitness Management is to provide safe and fun recreation, fitness, special events, and wellness opportunities for all residents. We strive to promote and enhance healthy lifestyles and well-being in a welcoming environment for both children and adults alike. Providing a clean, fun, and quality experience in every one of the recreation centers we manage with qualified and certified employee's. We aim to offer you with the best and most positive environment you will find in any community recreational setting. Through quality customer service and community activities we hope to bring each community closer together.

Employees

The employees at the Auburn Lakes Recreation Center working under Risher Fitness Management, Inc. (RFM) for the month included:

- Management Team: Tina DeAses, Jenifer Cox,
- Fitness Room Attendants: Alex Fontana, Rose Thibodeaux, Katie Cagle,

Fitness Center 10/23 – 11/26

| | Month | Year to Date Oct 2018 – Sept 2019 |
|-----------------------------|-------|-----------------------------------|
| Total Entrees | 1,852 | 3,724 |
| Fitness Center Orientations | 2 | 3 |
| Non-Resident Passes | 0 | 12 |

Clubhouse 10/23 – 11/26

| | |
|-----------------------|--|
| Group Fitness Classes | HIIT it, Zumba, Yoga, |
| Resident Reservations | 6 |
| Specialty Sessions | Salad in a Jar, Grace Pointe Dance, Best in Class Tutoring |

Monthly Expenses 10/23 – 11/26

| Company | Invoice/Service | Cost |
|--------------------|----------------------------------|-------------------|
| AT&T internet | Internet | \$64.46 |
| AT & T | Telephone service | \$-52.54 |
| Direct TV | Clubhouse TV | \$89.24 |
| Comcast | Cable service for Fitness Center | \$177.98 |
| Ready Refresh | Water service | \$41.01 |
| Vanguard | Cleaning Services | \$391.00 |
| | Paid by Bookkeeper | \$763.69 |
| Supplies & vendors | Total Paid by Risher | \$626.69 |
| | Grand Total | \$1,390.38 |

Monthly Income 10/23-11/26

| Monthly Income Source | Monthly Income Amount | Recreation Account Total YTD Oct 2018 – Sept 2019 |
|-------------------------|-----------------------|---|
| Pool Passes | \$0 | \$448.00 |
| Pool Parties | \$0.00 | |
| Pool Swim Lessons | \$348.00 | |
| Pool Storage | \$100.00 | |
| Clubhouse Rental Income | \$400.00 | \$478.00 |
| Grace Pointe Dance | \$78.00 | |
| Rec Access Pass | \$15.00 | \$60.00 |
| Total | \$941.00 | \$941.00 + \$21,539.00= \$22,480.00 |

Upcoming maintenance items:

- 1) **January meeting –**
 - a. Clubhouse flooring
 - b. Clubhouse chair / table carts
 - c. LED lighting project inside facilities
 - d. Mirrors in Fitness Center
 - e. Indoor window trim – scraped & repainted
 - f. Install new pool pump for splash pad

Camps & special circumstances

- 1) Best in Class Tutoring would like to continue classes through the end of the year. They want to know if it is possible to have a 6-month agreement.
- 2) HOA will be using the facilities this Saturday for the Breakfast with Santa event. They will be closing the parking lot immediately adjacent to the clubhouse for a fire truck and setting up inflatables outside the building. They will also be using the building on Monday, Dec. 3 at 7:00 PM for an additional board meeting.

Oelo lights at the Oakmont PUD Property:

Nov. 23 – Dec. 25 OELO lights will be on daily from 6:00 PM – 11:00 PM.

Updated as of 11.28.2018