

**MINUTES  
OF THE  
BOARD OF DIRECTORS MEETING**

**December 6, 2018**

THE STATE OF TEXAS §  
COUNTY OF HARRIS §  
OAKMONT PUBLIC UTILITY DISTRICT §

The Board of Directors (the "Board") of Oakmont Public Utility District (the "District") met in regular session, open to the public, at Auburn Lakes Recreation Center, the District's designated meeting place inside the boundaries of the District, on Thursday, December 6, 2018 at 7:00 p.m.; whereupon, the roll was called of the members of the Board, to-wit:

Ty Warren	-	President
Shaun Hebert	-	Vice President
Kerry Simmons	-	Secretary
Jennifer Smith	-	Assistant Secretary
David Doiron	-	Assistant Secretary

All members of the Board were present thus constituting a quorum. However, Director Simmons entered the meeting after the approval of the minutes.

Also in attendance were those who provided their names on the sign-in sheet attached hereto as Exhibit "A".

Additionally, in attendance were: Tina DeAses, The Risher Companies, the District's Recreation Manager ("Risher"); Tom Dillard of Champions Hydro-lawn ("Champions"); Robb Clark with Hays Utility South Corporation ("Hays"); Nathaniel Jackson and Chris Roznovsky with Jones & Carter, Inc. ("J&C"); Cindi Winski of EquiTax Inc., the District's Tax Assessor/Collector; Debra Loggins of L&S District Services, LLC, the District's Bookkeeper; and Mallory Craig, of Coats | Rose, P.C., the District's legal counsel ("Coats | Rose").

WHEREUPON, the meeting was called to order in accordance with the posted meeting notice, which is attached hereto as Exhibit "B".

**HEAR FROM THE PUBLIC**

The Board then opened the floor to receive comments from the public, and noted that no comments were presented.

**APPROVE MINUTES OF MEETING HELD NOVEMBER 8, 2018**

The Board considered the minutes of the meeting held November 8, 2018, which were distributed to the Board for review prior to the meeting. After discussion, upon a motion by Director Warren, seconded by Director Smith, the Board voted unanimously to approve the minutes as presented.

**HEAR FROM KILOWATT PARTNERS**

This matter was deferred.

**BOOKKEEPER'S REPORT**

The Board recognized Ms. Loggins, who reviewed the Bookkeeper's Report and checks listed for payment, a copy of which is attached hereto as Exhibit "C".

Upon a motion made by Director Hebert, second by Director Warren, the Board voted unanimously to approve the Bookkeeper's Report, including the Investment Report and payment of the checks listed therein.

**TAX ASSESSOR/COLLECTOR'S REPORT**

The Board next recognized Ms. Winski who presented the TAC's Report, a copy of which is attached hereto as Exhibit "D". Ms. Winski noted 99.8% of the District's 2017 tax levy and 4.4% of the District's 2018 tax levy has been collected.

After discussion, upon a motion duly made by Director Hebert, seconded by Director Doiron the Board voted unanimously to (i) approve the TAC's Report, and (ii) authorize payment of the checks listed therein.

**OPERATOR'S REPORT**

Next, the Board recognized Mr. Clark, who presented and reviewed the Operator's Report, the details of which are contained in the report attached hereto as Exhibit "E". He reported on the following:

- the total connection count is 1,164;
- the water accountability ratio was 98.26%; and
- there were no excursions for the month.

After discussion, upon a motion duly made by Director Simmons, seconded by Director Hebert, the Board unanimously voted to approve the Operator's Report as presented and the action items listed therein.

**ATTORNEY'S REPORT**

The Board recognized Ms. Craig, who presented the Attorney's Report.

### Receive 2019 Calendar

Ms. Craig presented the Board with a copy the 2019 Annual Calendar of Events, a copy of which is attached hereto as Exhibit "F." No action was taken.

### REVIEW ENGINEER'S REPORT

The Board next received the Engineer's Report. Mr. Jackson reviewed J&C's written report, the full details of which are attached hereto as Exhibit "G." Mr. Jackson reviewed the report in full, though the following matters were acted upon:

Mr. Jackson reminded the Board that the District's water plant facility is to be inspected every year. He recommended the District authorize J&C to perform a full mechanical and electrical inspection this year at a cost not to exceed \$3,200. Upon a motion by Director Hebert, seconded by Director Simmons, the Board voted unanimously to authorize the Engineer to complete the inspection as recommended at a cost not to exceed \$3,200.

After full review of the Engineer's Report and discussion, upon a motion by Director Hebert, seconded by Director Smith, the Board voted unanimously to approve the Engineer's Report as presented, though no other action items were acted upon.

### HEAR REPORT FROM CHAMPIONS HYDROLAWN

The Board recognized Mr. Dillard, who presented the report from Champions, a copy of which is attached hereto as Exhibit "H."

After discussion and consideration, upon a motion by Director Simmons, and seconded by Director Hebert the Board voted unanimously to approve the Champion's Hydrolawn Report.

### RECREATION CENTER MANAGER REPORT

The Board recognized Ms. DeAses, who presented the Recreation Center Manager's Report, a copy of which is attached hereto as Exhibit "I."

Ms. DeAses presented the Board with proposals for installation of up-lighting for the trees at the front of the Clubhouse and Fitness Center. After discussion, upon a motion by Director Hebert, seconded by Director Warren, the Board voted unanimously to authorize Ms. DeAses to request a sample of the lights from Natural Concepts.

Ms. DeAses then presented proposals for the replacement of parking lot lights. Upon a motion by Director Hebert, seconded by Director Smith, the Board voted unanimously to authorize the work to be completed by Omega RE Capital at a cost not to exceed \$295.00.

Ms. DeAses then requested authorization to purchase LED lightbulbs for the Clubhouse and Fitness Center interior lights. Upon a motion by Director Simmons, seconded by Director Doiron, the Board voted unanimously to authorize the purchase of LED lightbulbs.

A proposal for the removal and storage of the funbrellas was then presented for the Board's consideration. Upon a motion by Director Hebert, seconded by Director Smith, the Board voted unanimously to authorize Tex-Ace Handyman to complete the work at a cost not to exceed \$600.00.

A proposal from Silversand was then presented for the replacement of a new concrete slab for the backflow preventer at a cost not to exceed \$150.00. Upon a motion by Director Hebert, seconded by Director Warren, the Board motioned to approve the proposal and authorize the work to be completed.

Ms. DeAses then noted that a leak has been noticed near one of the funbrella posts. The Board discussed the matter, and upon a motion by Director Warren, seconded by Director Hebert, the Board voted unanimously to authorize a leak inspection to be completed at a cost not to exceed \$775.

After full review of the report, upon a motion by Director Hebert, seconded by Director Doiron, the Board voted unanimously to approve the Recreation Center Manager's Report.

#### **HEAR FROM RECREATION COMMITTEE**

The Board recognized the Recreation Committee. No action was taken.

#### **REVIEW DISTRICT EMAILS**

Ms. Craig then presented the Board with emails received by the Board's email address since the date of the last Board meeting. Ms. Craig noted that all emails received have been addressed and handled. Copies of the emails are attached hereto as Exhibit "J".

#### **HEAR FROM THE PUBLIC**

The Board then opened the floor to receive comments from the public, and noted that no comments were presented.

There being no other business to come before the Board, the meeting was adjourned.

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PASSED, APPROVED and ADOPTED this January 10, 2019.

(DISTRICT SEAL)

  
Secretary, Board of Directors





**OAKMONT PUBLIC UTILITY DISTRICT  
NOTICE OF MEETING**

Notice is hereby given pursuant to V.T.C.A., Government Code, Chapter 551, that the Board of Directors of Oakmont Public Utility District will meet in **regular** session, open to the public, at **7:00 p.m.**, on **Thursday, December 6, 2018**, at the **Auburn Lakes Recreation Center**, a meeting location inside the District, at which meeting the following items will be considered:

1. Hear from the public.
2. Review and consider approval of minutes from meeting held November 8, 2018.
3. Hear from Kilowatt Partners regarding electricity contract options.
4. Review Bookkeeper's Report and consider taking action thereon, including:
  - a. Approve payment of bills submitted to the District; and
  - b. Review Investment Report and authorize necessary action in connection therewith.
5. Receive Tax Assessor/Collector's Report and consider taking action thereon, including:
  - a. Approve tax report and authorize payment of invoices from tax account; and
  - b. Approve moving specific tax accounts to uncollectable status.
6. Review Operator's Report and consider taking action thereon, including:
  - a. Authorization of termination of water and sewer service to delinquent accounts; and
  - b. Authorize Operator to make necessary repairs to water and sanitary sewer system.
7. Hear Attorney's Report and consider taking action thereon, including:
  - a. Receive and review 2019 annual calendar.
8. Review Engineer's Report and consider taking action thereon, including:
  - a. Authorize preparation of plans, advertisement of bids and/or award of contracts for District facilities;
  - b. Approve pay estimates and change orders on contracts for District facilities;
  - c. Hear report on status of all District facilities and consider taking action thereon; and
  - d. Consider taking any necessary action relating to the Engineer's Report, including initiation of new projects.
9. Hear report from Champions Hydrolawn and consider taking any necessary action thereon, including approving proposals for repairs or work at the detention ponds.
10. Hear report from Recreation Center Manager, and consider acting thereon, including:
  - a. Review and consider approving proposals for purchase of recreation equipment, repairs to facilities, and/or authorizing camps and activities; and
  - b. Consider authorizing Recreation Center Manager to proceed with projects, purchases, and repairs as directed by the Board.
11. Hear from Recreation Committee, and consider taking action, including directing Recreation Center Manager on rental rate charges for clubhouse rentals.
12. Review District Emails.
13. Hear from the public.

Pursuant to V.T.C.A. Government Code, Chapter 551, the Board of Directors may convene in closed session in relation to any agenda item included in this Notice, and such closed session will be held at the date, hour and place given in this Notice concerning any all subjects for any and all purposes permitted by V.T.C.A. Government Code, Chapter 551, including but not limited to pending or contemplated litigation, security matters and devices, personnel matters, real estate transactions or a private consultation with the attorney for the District on any or all subjects or matters authorized by law.

EXECUTED this 30th day of November, 2018.

(DISTRICT SEAL)



OAKMONT PUBLIC UTILITY DISTRICT

By: Mallory J. Craig

Mallory J. Craig  
Coats Rose, P.C.  
Attorneys for the District



*OK* OAKMONT PUBLIC UTILITY DISTRICT  
NOTICE OF MEETING

1336171  
11/30/2018 PERSONAL  
\$9.00 MPR - NOTICE MTG

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  - a. Receive and review 2019 annual calendar.
8. Review Engineer's Report and consider taking action thereon, including:
  - a. Authorize preparation of plans, advertisement of bids and/or award of contracts for District facilities;
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EXECUTED this 30th day of November, 2018.

(DISTRICT SEAL)



OAKMONT PUBLIC UTILITY DISTRICT

By: *Mallory J. Craig*  
Mallory J. Craig  
Coats Rose, P.C.  
Attorneys for the District

2018 NOV 30 PM 1:09  
UNITED CLERK  
HARRIS COUNTY, TEXAS  
*Janice Woodburn*

FILED



CERTIFICATE OF POSTING OF NOTICE OF MEETING

THE STATE OF TEXAS §  
COUNTY OF HARRIS §  
OAKMONT PUBLIC UTILITY DISTRICT §

I, Janice Woodburn, the undersigned, hereby state that I posted the attached Notice of Meeting of the Board of Directors of Oakmont Public Utility District at the administrative office of the District, 9 Greenway Plaza, Suite 1000, Houston, Texas, on Friday, November 30, 2018, at 1:30 p.m., which time was not less than 72 hours prior to the scheduled time of the meeting.

  
(Name)

**OAKMONT PUBLIC UTILITY DISTRICT  
NOTICE OF MEETING**

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4. Review Bookkeeper's Report and consider taking action thereon, including:
  - a. Approve payment of bills submitted to the District; and
  - b. Review Investment Report and authorize necessary action in connection therewith.
5. Receive Tax Assessor/Collector's Report and consider taking action thereon, including:
  - a. Approve tax report and authorize payment of invoices from tax account; and
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6. Review Operator's Report and consider taking action thereon, including:
  - a. Authorization of termination of water and sewer service to delinquent accounts; and
  - b. Authorize Operator to make necessary repairs to water and sanitary sewer system.
7. Hear Attorney's Report and consider taking action thereon, including:
  - a. Receive and review 2019 annual calendar.
8. Review Engineer's Report and consider taking action thereon, including:
  - a. Authorize preparation of plans, advertisement of bids and/or award of contracts for District facilities;
  - b. Approve pay estimates and change orders on contracts for District facilities;
  - c. Hear report on status of all District facilities and consider taking action thereon; and
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9. Hear report from Champions Hydrolawn and consider taking any necessary action thereon, including approving proposals for repairs or work at the detention ponds.
10. Hear report from Recreation Center Manager, and consider acting thereon, including:
  - a. Review and consider approving proposals for purchase of recreation equipment, repairs to facilities, and/or authorizing camps and activities; and
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11. Hear from Recreation Committee, and consider taking action, including directing Recreation Center Manager on rental rate charges for clubhouse rentals.
12. Review District Emails.
13. Hear from the public.

Pursuant to V.T.C.A. Government Code, Chapter 551, the Board of Directors may convene in closed session in relation to any agenda item included in this Notice, and such closed session will be held at the date, hour and place given in this Notice concerning any all subjects for any and all purposes permitted by V.T.C.A. Government Code, Chapter 551, including but not limited to pending or contemplated litigation, security matters and devices, personnel matters, real estate transactions or a private consultation with the attorney for the District on any or all subjects or matters authorized by law.

EXECUTED this 30th day of November, 2018.

(DISTRICT SEAL)



OAKMONT PUBLIC UTILITY DISTRICT

By: Mallory J. Craig

Mallory J. Craig  
Coats Rose, P.C.  
Attorneys for the District

CERTIFICATE OF POSTING OF NOTICE OF MEETING

THE STATE OF TEXAS

§

COUNTY OF HARRIS

§

OAKMONT PUBLIC UTILITY DISTRICT

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I, C DeAsis, the undersigned, hereby state that I posted a copy of the attached Notice of Meeting of the Board of Directors of Oakmont Public Utility District at 25005 Northcrest Drive, Spring, Texas, the location inside the boundaries of the District designated for the posting of agendas, on the 31<sup>st</sup> day of November, 2018 at 3:00 pm which time was not less than 72 hours prior to the scheduled time of the special meeting.

C DeAsis  
(Name)

**Oakmont PUD  
Summary Bookkeeping Report  
December 6, 2018**

GENERAL OPERATING ACCOUNT - Compass Bank

Ending Balance from last meeting	\$	12,574.86
Add in voided check #4574 written to Director Smith	+	138.53
Add in voided old refund checks	+	280.56
Receipts	+	149,064.54
Withdrawals and checks	-	108,050.89
Ending Balance at December 6, 2018	\$	54,007.60
<u>Investments</u>		
Money Market Account at Compass Bank	\$	856,351.10
CD/Compass Bank dated 7/16/18 due 1/16/19 at 2.20%		1,750,000.00
CD/Central Bank dated 7/16/18 due 1/16/19 at 2.22%		1,250,000.00
Total Operating Funds	\$	3,910,358.70
12 month Operating Reserve		(2,386,000.00)
Net Operating Funds	\$	1,524,358.70

RECREATIONAL FACILITIES FUND - Compass Bank

Ending Balance from last meeting	\$	34,510.23
Add in voided check #2080 written to Harris County Fire Marshall	+	50.00
Add in voided check #2083 written to Pet Waste Eliminator, invoice correction	+	1,779.99
Rec Facility Revenue (rentals, pool passes & rec fees)	+	528.00
Transfer from Tax Account	+	22,646.13
AT&T prorated disconnection credit	+	52.54
Total Receipts	+	23,226.67
Withdrawals and checks	-	29,596.71
Ending Balance at December 6, 2018	\$	29,970.18
<u>Investments</u>		
Rec Money Market Account at Compass Bank	\$	62.84
Total Recreational Facilities Funds	\$	30,033.02



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CAPITAL PROJECTS FUND - Compass Bank

Ending Balance from last meeting ( no activity) \$ 12,170.47

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PARK CAPITAL PROJECTS FUND - Compass Bank

Ending Balance from last meeting \$ 600,830.63

Receipts + 123.46

Withdrawals - 18.00

Ending Balance from last meeting \$ 600,936.09

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DEBT SERVICE FUND - Compass Bank

Ending Balance from last meeting \$ 279,687.24

Receipts + 72,075.71

Withdrawals - 824.25

Ending Balance at December 6, 2018 \$ 350,938.70

Investments \$ 1,673,639.78

Total Debt Service Funds \$ 2,024,578.48

Next Debt Service Payment due March 1, 2019 - \$1,936,860.00

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**Oakmont PUD**  
**Cash Analysis**  
**December 6, 2018**

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GENERAL OPERATING ACCOUNT - Compass Bank

Ending Balance from last meeting		\$	12,574.86
Add in voided check #4574 written to Director Smith		+	138.53
Add in voided old refund checks		+	280.56
<u>Receipts</u>			
Accounts Receivable Collections		+	80,804.90
Maintenance Tax		+	48,234.64
Transfer from General Operating Money Market Account		+	20,000.00
Interest earned on account		+	25.00
<u>Withdrawals</u>			
Payments to United States Treasury for payroll taxes on director fees from previous meeting		-	321.32
Bank service charge		-	33.00
Checks approved previously			
4600 - North Harris County Regional Water Authority, pumpage fees		-	37,257.20
Checks presented for signatures December 6, 2018			
4602 - David Doiron, director fee for 12/6/18 meeting - \$150.00, less taxes - ( \$11.47)		-	138.53
4603 - Jennifer Smith, director fee for 12/6/18 meeting - \$150.00, less taxes - ( \$11.47)		-	138.53
4604 - Kerry Simmons, director fee for 12/6/18 meeting - \$150.00, less taxes - ( \$11.47)		-	138.53
4605 - Shaun Hebert, director fee for 12/6/18 meeting - \$150.00, less taxes - ( \$11.48)		-	138.52
4606 - Ty Warren, director fee for 12/6/18 meeting - \$150.00, less taxes - ( \$11.47)		-	138.53
4607 - David Doiron, director fee for 11/28/18 meeting - \$150.00, mileage reimbursement for AWBD Seminar - \$47.96, less taxes - ( \$11.48)		-	186.48
4608 - Jennifer Smith, director fees for 11/28/18 meeting, assisting with events, agenda preparation, continued education regarding social media & social media maintenance - \$750.00, less taxes - ( \$57.37)		-	692.63
4609 - Kerry Simmons, director fees for 11/28/18 meeting, 10/17/18 HOA meeting, 11/14/18 HOA meeting, Admin & Conservation review & assisting with Santa pictures - \$750.00 less taxes - ( \$57.38)		-	692.62
4610 - Shaun Hebert, director fee for 11/28/18 meeting - \$150.00, less taxes - ( \$11.47)		-	138.53
4611 - Ty Warren, director fees for 11/28/18 meeting & Rec Center project coordination - \$300.00, less taxes - ( \$22.95)		-	277.05
4612 - Champions Hydro-Lawn, November Maintenance - \$2,281.27, Fall Overseeding - \$3,758.55		-	6,039.82
4613 - Coats Rose, P.C., legal fees through October, 2018		-	5,354.84
4614 - Hays Utility South Corporation, maintenance and operations for November		-	10,341.29
4615 - Jones & Carter, Inc., engineering fees - \$3,032.25, GIS - \$600.00		-	3,632.25
4616 - L & S District Services, LLC, bookkeeping fees and expenses for November		-	1,275.10
4617 - Lake Pro, Inc., lake management		-	600.00
4618 - Northampton MUD, pro rata share M-102 ditch maintenance		-	682.50
4619 - Northampton WWTP, sewer service for October		-	18,317.55
4620 - Off Cinco, website expenses		-	355.00
4621 - Residential Recycling of Texas, trash and recycling service for December		-	18,257.40
4622 - Texas Commission on Environmental Quality, water system fee		-	2,793.00
4623 - Debbie Saltzman, refund		-	26.50
4624 - GH III Management LLC, refund		-	26.00
4625 - Ashwini Kumar, refund		-	26.50
4626 - Marla Moore, refund		-	16.78
4627 - Brian Madere, refund		-	7.09
4628 - Robin & David Hastings, refund		-	7.80
4629 - North Harris County Regional Water Authority, blank check for pumpage fees			
4630 - Constellation New Energy, Inc., blank check for incoming invoice			
Total Disbursements		\$	108,050.89
Ending Balance at December 6, 2018		\$	54,007.60

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GENERAL OPERATING ACCOUNT - Continued

Investments

Money Market Account at Compass Bank	\$ 856,351.10
CD/Compass Bank dated 7/16/18 due 1/16/19 at 2.20%	\$ 1,750,000.00
CD/Central Bank dated 7/16/18 due 1/16/19 at 2.22%	\$ 1,250,000.00
	<hr/>
Total Operating Funds	\$ 3,910,358.70
12 month Operating Reserve	<hr/> (2,386,000.00)
Net Operating Funds	\$ 1,524,358.70

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RECREATIONAL FACILITIES FUND - Compass Bank

Ending Balance from last meeting	\$ 34,510.23
Add in voided check #2080 written to Harris County Fire Marshall	+ 50.00
Add in voided check #2083 written to Pet Waste Eliminator, invoice correction	+ 1,779.99

Receipts

Rent	+ 478.00
Rec fees	+ 50.00
AT&T prorated disconnection credit	+ 52.54
Transfer from Tax account	+ 22,646.13
Total Receipts	<hr/> \$ 23,226.67

Withdrawals

Checks previously approved	
2079 - AT&T, internet service	- 64.46
2080 - Harris County Fire Marshall	- 50.00
2081 - Aquatic Management of Houston, Inc., pool maintenance and repairs	- 600.00
2082 - MURR, Inc., landscape design and consultation	- 5,091.89
2083 - Pet Waste Eliminator, pet waste stations	- 1,779.99
Checks presented for signatures December 6, 2018	
2084 - Aquatic Management of Houston, Inc., pool maintenance and repairs	- 2,115.85
2085 - AT&T, internet service	- 85.00
2086 - Comcast, cable service	- 196.21
2087 - Direct TV, cable service	- 84.99
2088 - Jones & Carter, Inc., engineering fees	- 2,595.00
2089 - Ready Refresh, rental fee	- 45.99
2090 - Risher Fitness Management, Inc., management fees - \$10,915.00, expenses - \$626.69	- 11,541.69
2091 - Silversand Services, landscape maintenance - \$3,588.75, repairs & seeding - \$932.89	- 4,521.64
2092 - Vanguard Cleaning Systems of Greater Houston, cleaning services & supplies for December	- 391.00
2093 - AT&T, blank check for internet service	
2094 - CenterPoint Energy, blank check for incoming invoice	
2095 - Constellation New Energy, Inc., blank check for incoming invoice	
2096 - Pet Waste Eliminator, upgraded pet waste stations, corrected invoice	- 433.00
Total Disbursements	<hr/> \$ 29,596.71

Ending Balance at December 6, 2018	\$ 29,970.18
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Investments

REC Money Market Account at Compass Bank	\$ 62.84
	<hr/>
Total Recreational Facilities Funds	\$ 30,033.02

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CAPITAL PROJECTS FUND - Compass Bank

Ending Balance from last meeting ( no activity) \$ 12,170.47

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PARK CAPITAL PROJECTS FUND - Compass Bank

Ending Balance from last meeting \$ 600,830.63

Receipts

Interest earned on account + 123.46

Withdrawals

Bank service charge - 18.00  
Total Withdrawals \$ 18.00

Ending Balance at December 6, 2018 \$ 600,936.09

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DEBT SERVICE FUND - Compass Bank

Ending Balance from last meeting \$ 279,687.24

Receipts

Transfer from Tax account + 72,000.00  
Interest earned on account + 75.71

Withdrawals

Wire to Regions Bank, paying agent fees - 806.25  
Bank service charge - 18.00  
Total Withdrawals \$ 824.25

Ending Balance at December 6, 2018 \$ 350,938.70

Investments

Money Market Account at Spirit of Texas Bank \$ 210,885.98  
Money Market Account at Central Bank 152,753.80  
CD/Green Bank dated 8/27/18 due 2/27/19 at 2.15% 245,000.00  
CD/Texas Capital Bank dated 8/27/18 due 2/27/19 at 2.00% 245,000.00  
CD/Allegiance Bank dated 8/27/18 due 2/27/19 at 2.00% 245,000.00  
CD/Central Bank dated 9/5/18 due 3/5/19 at 2.22% 575,000.00  
Total Investments \$ 1,673,639.78

Total Debt Service Funds \$ 2,024,578.48

Next Debt Service Payment due March 1, 2019 - \$1,936,860.00

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**Oakmont PUD General Operating Fund**  
**Profit & Loss Budget Performance**  
**October 2018**

	Oct 18	Budget	Oct 18	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>Water Revenue</b>					
4100 · Customer Service Fees - Water	19,407.40	24,166.00	19,407.40	24,166.00	290,000.00
4150 · NHCRA Collections	42,056.30	62,500.00	42,056.30	62,500.00	750,000.00
<b>Total Water Revenue</b>	61,463.70	86,666.00	61,463.70	86,666.00	1,040,000.00
<b>Sewer Revenue</b>					
4200 · Customer Service Fees - Sewer	40,075.00	38,666.00	40,075.00	38,666.00	464,000.00
<b>Total Sewer Revenue</b>	40,075.00	38,666.00	40,075.00	38,666.00	464,000.00
<b>Other Revenues</b>					
4320 · Maintenance Taxes	0.00	0.00	0.00	0.00	896,300.00
4330 · Penalties and Interest	1,656.86	1,575.00	1,656.86	1,575.00	18,900.00
4380 · Termination/Reconnection/NSF Fe	95.00	150.00	95.00	150.00	1,800.00
4400 · Transfer/Connection Fees	130.00	250.00	130.00	250.00	3,000.00
5380 · Miscellaneous Income	0.00	9.00	0.00	9.00	100.00
5385 · HOA Storage space lease	200.00	100.00	200.00	100.00	1,200.00
5391 · Interest Income	215.31	1,000.00	215.31	1,000.00	12,000.00
5505 · Recreational Fees	15.00	334.00	15.00	334.00	4,000.00
5510 · Rent of Facilities	1,200.00	834.00	1,200.00	834.00	10,000.00
5515 · Pool Passes	348.00	416.00	348.00	416.00	5,000.00
5520 · Maintenance Tax - Recreational	0.00	0.00	0.00	0.00	426,800.00
<b>Total Other Revenues</b>	3,860.17	4,668.00	3,860.17	4,668.00	1,379,100.00
<b>Total Income</b>	105,398.87	130,000.00	105,398.87	130,000.00	2,883,100.00
<b>Expense</b>					
<b>Water Expenses</b>					
6124 · Laboratory Expense	1,633.00	291.00	1,633.00	291.00	3,500.00
6126 · Permit Fees	0.00	0.00	0.00	0.00	2,800.00
6127 · NHCRA Pumpage Fee	37,257.20	62,500.00	37,257.20	62,500.00	750,000.00
6135 · Repairs & Maintenance	3,423.69	9,150.00	3,423.69	9,150.00	109,800.00
6142 · Chemicals	586.37	750.00	586.37	750.00	9,000.00
6151 · Telephone	0.00	50.00	0.00	50.00	600.00
6152 · Utilities	3,721.34	4,750.00	3,721.34	4,750.00	57,000.00
<b>Total Water Expenses</b>	46,621.60	77,491.00	46,621.60	77,491.00	932,700.00
<b>Sewer Expenses</b>					
6201 · Purchased Sewer Service	18,317.55	16,666.00	18,317.55	16,666.00	200,000.00
6235 · Repair and Maintenance	0.00	1,359.00	0.00	1,359.00	16,300.00
6235.01 · Sewer System - Manhole survey	0.00	1,666.00	0.00	1,666.00	20,000.00
6275 · Sewer Inspection Expense	0.00	459.00	0.00	459.00	5,500.00
<b>Total Sewer Expenses</b>	18,317.55	20,150.00	18,317.55	20,150.00	241,800.00

**Oakmont PUD General Operating Fund  
Profit & Loss Budget Performance  
October 2018**

	Oct 18	Budget	Oct 18	YTD Budget	Annual Budget
<b>Other Expenses</b>					
6310 · Director Fees	1,800.00	1,875.00	1,800.00	1,875.00	22,500.00
6314 · Payroll Taxes	137.71	141.00	137.71	141.00	1,700.00
6320 · Legal Fees	5,354.84	5,416.00	5,354.84	5,416.00	65,000.00
6321 · Auditing Fees	0.00	0.00	0.00	0.00	11,000.00
6322 · Engineering Fees	3,032.25	5,000.00	3,032.25	5,000.00	60,000.00
6322.10 · Eng. Fees-GIS	600.00	600.00	600.00	600.00	7,200.00
6325 · Election Expense	0.00	0.00	0.00	0.00	15,000.00
6326 · TCEQ Assessment Fees	0.00	0.00	0.00	0.00	3,800.00
6332 · Operator Expense	5,839.45	6,000.00	5,839.45	6,000.00	72,000.00
6333 · Bookkeeping Fees	1,281.20	1,300.00	1,281.20	1,300.00	15,600.00
6335 · Drainage Maint. Champions	2,381.27	8,213.00	2,381.27	8,213.00	98,563.00
6336 · Lake Management - Lake Pro	4,164.45	750.00	4,164.45	750.00	9,000.00
6337 · M102 Ditch Maintenance	0.00	500.00	0.00	500.00	6,000.00
6352 · Utilities	297.31	350.00	297.31	350.00	4,200.00
6353 · Insurance	0.00	0.00	0.00	0.00	16,200.00
6354 · Travel Expense	0.00	375.00	0.00	375.00	4,500.00
6356 · Registration/Membership Fees	480.00	480.00	480.00	480.00	2,000.00
6359 · Other Expenses	51.00	84.00	51.00	84.00	1,000.00
6360 · Website Expense	355.00	459.00	355.00	459.00	5,500.00
6375 · CSI Inspections	0.00	20.00	0.00	20.00	250.00
6379 · Customer Service Agreement	80.00	50.00	80.00	50.00	600.00
6380 · Termination/Reconnection/NSF Ex	482.32	834.00	482.32	834.00	10,000.00
6399 · Garbage Expense	18,289.60	18,250.00	18,289.60	18,250.00	219,000.00
<b>Total Other Expenses</b>	<b>44,626.40</b>	<b>50,697.00</b>	<b>44,626.40</b>	<b>50,697.00</b>	<b>650,613.00</b>
<b>Recreational Facilities</b>					
6411 · Rec Facilities Management Fee	10,915.00	11,166.00	10,915.00	11,166.00	134,000.00
6412 · Pool Management Fee	600.00	5,250.00	600.00	5,250.00	63,000.00
6413 · Pool - Lifeguards	0.00	0.00	0.00	0.00	1,000.00
6422 · Engineering Fees	2,595.00	1,250.00	2,595.00	1,250.00	15,000.00
6424 · Landscape Architech Fees	5,734.74	1,705.00	5,734.74	1,705.00	20,450.00
6425 · Landscape Contract Silversands	7,036.26	3,666.00	7,036.26	3,666.00	44,000.00
6435 · Repairs & Maintenace - Rec	350.00	4,166.00	350.00	4,166.00	50,000.00
6435.01 · Maintenance and Repairs - Pool	96.25	5,416.00	96.25	5,416.00	65,000.00
6435.02 · M & R - Rec Cleaning Services	391.00	400.00	391.00	400.00	4,800.00
6436 · Repairs & Maint. Landscaping	0.00	1,705.00	0.00	1,705.00	20,450.00
6440 · Supplies-Rec Center	1,572.75	1,250.00	1,572.75	1,250.00	15,000.00
6451 · Telephone/Internet Expense	473.16	334.00	473.16	334.00	4,000.00
6452 · Utilities - Rec Facilities	1,134.32	1,225.00	1,134.32	1,225.00	14,700.00

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Accrual Basis

**Oakmont PUD General Operating Fund  
Profit & Loss Budget Performance  
October 2018**

	Oct 18	Budget	Oct 18	YTD Budget	Annual Budget
6453 · Insurance-Rec Facilities	0.00	0.00	0.00	0.00	9,300.00
6459 · Other Expense	0.00	41.00	0.00	41.00	500.00
<b>Total Recreational Facilities</b>	<b>30,898.48</b>	<b>37,574.00</b>	<b>30,898.48</b>	<b>37,574.00</b>	<b>461,200.00</b>
<b>Total Expense</b>	<b>140,464.03</b>	<b>185,912.00</b>	<b>140,464.03</b>	<b>185,912.00</b>	<b>2,286,313.00</b>
<b>Net Ordinary Income</b>	<b>-35,065.16</b>	<b>-55,912.00</b>	<b>-35,065.16</b>	<b>-55,912.00</b>	<b>596,787.00</b>
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
<b>Capital Outlay</b>					
7300.01 · Recreation Improvements	0.00	0.00	0.00	0.00	5,000.00
7300.08 · Water Plant Recoating & Improve	0.00	0.00	0.00	0.00	80,000.00
7300.09 · M-102 Channel Rep & Improvement	0.00	0.00	0.00	0.00	15,000.00
<b>Total Capital Outlay</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100,000.00</b>
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100,000.00</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-100,000.00</b>
<b>Net Income</b>	<b>-35,065.16</b>	<b>-55,912.00</b>	<b>-35,065.16</b>	<b>-55,912.00</b>	<b>496,787.00</b>

Oakmont PUD  
 Series 2013 Bonds  
 December 6, 2018

<u>CONSTRUCTION COSTS</u>	TCEQ Approved Amount	District Expenditure	Over (Under)
Auburn Lakes Retreat & Reserve, Section 5 Utilities	\$ 661,400	\$ 661,399.55	\$ ( 0.45)
Auburn Lakes Retreat & Reserve, Section 5 Clearing and Grubbing	24,743	24,744.14	1.14
Storm Water Pollution Prevention	25,200	31,979.90	6,779.90
Engineering	226,317	145,342.73	( 80,974.27)
Water Plant No. 1 Expansion Phase III	335,000	339,000.00	4,000.00
Contingencies	33,500		( 33,500.00)
Engineering	55,275	57,697.10	2,422.10
 <u>NON-CONSTRUCTION COSTS</u>			
Legal Fees	40,500	40,500.00	0.00
Fiscal Agent Fees	32,400	32,400.00	0.00
Developer Interest	30,758	26,846.06	( 3,911.94)
Bond Discount	48,600	48,600.00	0.00
Bond Issuance Expenses	55,137	32,662.84	( 22,474.16)
TCEQ Bond Issuance Expenses	4,550	4,050.00	( 500.00)
Attorney General Fee	1,620	1,620.00	0.00
Bond Application Report Cost	45,000	32,728.55	( 12,271.45)
Contingency	0		0
<b>TOTAL</b>	<b>\$ 1,620,000</b>	<b>\$ 1,479,570.87</b>	<b>\$ ( 140,429.13)</b>
Funds remaining from Series 2012		\$ 71,191.16	
Proceeds from Series 2013 Bonds	\$ 1,620,000.00		
Interest Income / Bank Service charges	248.23		
Surplus funds used for Water Well Rework	( 199,698.05)		
Expenditures from Bond Proceeds	( 1,479,570.87)		
<b>Total Capital Projects Funds from Series 2013</b>		<b>\$ 12,170.47</b>	

Oakmont PUD  
Series 2014 Park Bonds  
December 6, 2018

	TCEQ Approved Amount	District Expenditure	Over ( Under)
<u>CONSTRUCTION COSTS</u>			
Auburn Lakes - Landscaping	\$ 44,723	\$ 44,723.16	\$ 0.16
Auburn Lakes Estates Sections 1&2 - Landscaping and Sidewalks	14,579	14,579.44	0.44
Auburn Lakes Pines Section 3 - Landscaping	13,658	13,658.29	0.29
Auburn Lakes Reserve Section 2 - Landscaping	11,103	11,103.20	0.20
Auburn Lakes Retreat Sections 1,2 & 3 - Landscaping	9,957	9,956.75	( 0.25)
Auburn Lakes East Detention Basin - Landscaping	1,820	1,820.00	0.00
Auburn Lakes West Detention Basin - Landscaping	64,442	59,046.50	( 5,395.50)
Auburn Lakes Entrance / Water Plant - Landscaping	6,130	6,130.00	0.00
Auburn Lakes Estates Section 2 - Sidewalks	22,050	22,050.00	0.00
Auburn Lakes Pines Section 3 & 4 - Sidewalks	5,200	5,200.00	0.00
Auburn Lakes Retreat Sections 2 & 4 - Sidewalks	7,491	7,490.92	( 0.08)
Auburn Lakes Reserve Section 1/ Recreation Center - Sidewalks	7,000	7,000.00	0.00
Auburn Lakes Recreation Center - Sitework, Utilities, Paving, etc...	421,336	421,335.80	( 0.20)
Auburn Lakes Estates - Amenisty Lake Engineering	822	822.00	0.00
Auburn Lakes Pines Section 1,2,3 & 4 - Land Costs	81,767	81,767.11	0.11
Auburn Lakes Village Section 2 - Land Costs	28,135	28,134.59	( 0.41)
Auburn Lakes Reserve Section 1,2 & 4 - Land Costs	47,114	47,113.78	( 0.22)
Auburn Lakes Retreat Sections 1,2,3,4 & 5 - Land Costs	121,958	121,956.57	( 1.43)
Auburn Lakes Estates Section 1 & 2 - Land Costs	250,789	250,788.55	( 0.45)
Recreation Center - Land Costs	149,731	149,731.02	0.02
Auburn Lakes East Detention Pond - Landscaping	288,000	0.00	( 288,000.00)
Auburn Lakes Recreation Center / Lot Paving	212,000	0.00	( 212,000.00)
<u>NON-CONSTRUCTION COSTS</u>			
Legal Fees	70,350	70,350.00	0.00
Fiscal Agent Fees	58,000	49,400.00	( 8,600.00)
Developer Interest	301,443	254,150.68	( 47,292.32)
BAN Interest	6,556	6,557.04	1.04
Bond Discount	72,208	72,207.60	( 0.40)
Bond Issuance Expenses	44,959	37,016.45	( 7,942.55)
BAN Issuance Costs	12,048	22,394.56	10,346.56
TCEQ Bond Issuance Expenses	6,675	6,175.00	( 500.00)
Attorney General Fee	2,470	2,470.00	0.00
Bond Application Report Cost	45,000	47,464.63	2,464.63
Contingency	40,486	0.00	( 40,486)
<b>TOTAL</b>	<b>\$ 2,470,000</b>	<b>\$ 1,872,593.64</b>	<b>\$ ( 597,406.36)</b>
Proceeds from Series 2014 Park Bonds	\$ 2,470,000.00		
Interest Income/Bank Service charges	3,529.73		
Expenditures from Bond Proceeds	( 1,872,593.64)		
Total Capital Projects Funds from Series 2014 Park Bonds		\$ 600,936.09	

**EQUI-TAX INC  
TAX ASSESSOR'S REPORT  
OAKMONT PUD  
November 2018**

**HISTORICAL TAX SUMMARY**

<u>YEAR</u>	<u>RATE</u>	<u>LEVY AMOUNT</u>	<u>OUTSTANDING</u>	<u>\$ COLLECTED</u>	<u>PCT</u>
2018	0.86000	3,745,196.00	3,578,596.98	166,599.02	4.4%
2017	0.87000	3,925,199.11	4,354.71	3,920,844.40	99.8%
2016	0.90000	4,096,840.15	154.40	4,096,685.75	99.9%
2015	1.00000	4,323,475.38	58.72	4,323,416.66	99.9%
2014	1.10000	4,061,864.51	62.99	4,061,801.52	99.9%
2013	1.24000	3,467,912.00	0.00	3,467,912.00	100.0%
2012	1.25000	2,694,759.40	0.00	2,694,759.40	100.0%
2011	1.25000	2,392,418.77	0.00	2,392,418.77	100.0%
2010	1.25000	2,050,001.10	0.00	2,050,001.10	100.0%
2009	1.25000	1,946,314.80	0.00	1,946,314.80	100.0%
2008	1.25000	1,455,912.14	0.00	1,455,912.14	100.0%
2007	1.25000	801,413.83	0.00	801,413.83	100.0%
2006	1.30000	346,274.73	0.00	346,274.73	100.0%
2005	1.35000	165,094.12	0.00	165,094.12	100.0%

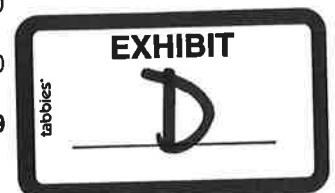
**FISCAL YEAR  
10/01/18 TO 09/30/19**

**BEGINNING CASH BALANCE** **47,679.62**      **40,881.70**

	<u>CURRENT MONTH</u>	<u>YEAR TO DATE</u>
<b>REVENUE</b>		
2018 - TAXES	157,108.88	166,599.02
2017 - TAXES	2,072.51	1,893.83
2016 - TAXES		0.00
PRIOR - TAXES		202.87
PENALTY & INTEREST	478.92	478.92
COLLECTION FEES	531.17	531.17
OVERPAYMENTS		0.00
MISC REVENUE		0.00
CAD ADJ DUE TAXPAYER	104.40	283.08
<b>TOTAL REVENUE</b>	<b>160,295.88</b>	<b>169,988.89</b>

<b>DISBURSEMENTS</b>	<u>CHECK #</u>		
TAX ASSESSOR FEE	1651	1,870.51	3,741.02
M/O TRANSFER			0.00
PARKS			0.00
D/S TRANSFER			0.00
MISC. DISBURSEMENTS			0.00
COMPUTER & POSTAGE	1652	3,634.30	3,634.30
LEGAL FEES			0.00
TAX ASSESSOR BOND			0.00
BANK CHARGE			0.00
LEGAL NOTICES			845.90
AERIAL PHOTO/FRAMING			0.00
REFUND - OVERPAYMENTS			0.00
REFUND - CAD LAWSUITS			0.00
REFUND - CAD CORR.	1653	104.40	283.08
CENTRAL APPRAISAL DIST.			0.00
<b>TOTAL DISBURSEMENTS</b>		<b>5,609.21</b>	<b>8,504.30</b>

**ENDING CASH BALANCE** **202,366.29**      **202,366.29**



**TAX ASSESSOR'S REPORT  
OAKMONT PUD  
November 2018**

**TAX ACCOUNT BOOKKEEPER'S NOTES:**

1	2017 Taxes collected in November 2018	2,176.91
	Reduced due to taxpayer CAD Correction Roll 13	-104.40
	Net result to 2017 November taxes	2,072.51

**CHECKS PRESENTED FOR APPROVAL:**

1654	Kenneth Byrd - Tax Assessor Fee	1,870.51
1655	Equi-Tax Inc - Calculation Services	348.75
1656	Harris County Appraisal District - CAD 1st Quarter 2019	7,089.00

**TOTAL**      9,308.26

**2018 EXEMPTIONS APPLIED:**

<u>EXEMPTION TYPE</u>	<u>NUM APPLIED</u>	<u>EXEMPTION AMOUNT</u>	<u>VALUATION</u>
HOMESTEAD	978	N/A	N/A
OVER 65 / DISABLED	162	10,000/10,000	1,566,700
DISABLED VETERAN	23	AS PER STATUTES	2,059,489

**HISTORICAL RATES AND CERTIFIED VALUES:**

2013	CERTIFIED A/V:	279,677,119	SUPPLEMENTAL # 56	CORRECTION # 56
2014	CERTIFIED A/V:	369,258,059	SUPPLEMENTAL # 45	CORRECTION # 45
2015	CERTIFIED A/V:	432,230,905	SUPPLEMENTAL # 34	CORRECTION # 34
2016	CERTIFIED A/V:	455,171,973	SUPPLEMENTAL # 23	CORRECTION # 23
2017	CERTIFIED A/V:	451,130,980	SUPPLEMENTAL # 13	CORRECTION # 13
2018	CERTIFIED A/V:	435,442,788	SUPPLEMENTAL # 02	CORRECTION # 02
			UNCERTIFIED	543,240

<u>2015</u>	<u>RATE</u>	<u>2016</u>	<u>RATE</u>	<u>2017</u>	<u>RATE</u>	<u>2018</u>	<u>RATE</u>
M/O	0.430000	M/O	0.360000	M/O	0.330000	M/O	0.310000
D/S	0.570000	D/S	0.540000	D/S	0.540000	D/S	0.550000
TOTAL	1.000000	TOTAL	0.900000	TOTAL	0.870000	TOTAL	0.860000

Maintenance Tax Election Date  
2/7/2004

Maximum Maintenance Tax Rate  
\$1.35 per \$100 valuation

**APPROVED INSTALLMENT AGREEMENTS**

ACCOUNT NAME	ACCOUNT NUMBER	PAYMENT AMOUNT PAID THRU
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I, KENNETH R. BYRD, TAX ASSESSOR AND COLLECTOR FOR THE ABOVE DISTRICT DO SOLEMNLY SWEAR THAT TO THE BEST OF MY KNOWLEDGE, THIS IS A TRUE AND CORRECT STATEMENT OF THE TAX ACCOUNT FOR THE MONTH STATED THEREON.

\_\_\_\_\_  
KENNETH R. BYRD  
TAX ASSESSOR AND COLLECTOR

**OAKMONT PUD**  
**DEPOSITORY PLEDGE REPORT**  
**November 2018**

Depository Bank	Wells Fargo Bank
Depository Pledge Agreement Signed	Nov-14
Minutes Confirming Collateral Pledge	Nov-14
Custodian Bank	Bank of New York Mellon
Collateral Receipt	10/31/2018
Annual Bank Audit	Dec-17
Monthly Statement of Value	<b>10/31/2018</b>

<u>Type of Collateral</u>	<u>Market Value</u>
<b>3138MPRL1</b>	<b>4,385,639</b>
<b>3138W5GJ1</b>	<b>2,126</b>
<b>3140J8XB4</b>	<b>10,945</b>

Wells Fargo Bank monitors Balances daily and places Securities as necessary





**DATE**  
**12/6/2018**

**MONTHLY OPERATIONS REPORT  
 OAKMONT PUBLIC UTILITY DISTRICT**

<b>METER COUNT</b>	
Occupied	1,134
Vacant	6
Commercial	2
Commercial O/D	2
Builder	2
Irrigation/Esplanade	18
<b>Total</b>	<b>1,164</b>

<b>BILLED CONSUMPTION</b>		
<b>10/13/18</b>	<b>to</b>	<b>11/13/18</b>
Residential		8,858,000
Builders		6,000
Commercial O/D		7,000
Commercial		74,000
Irrigation		380,000
<b>Total Gallons</b>		<b>9,325,000</b>

Total Consumption: 9,325,000

Plant Pumpage: 9,490,000  
 Billed Percentage of Water: 98.26%

#1  
 Calculated Well GPM 1,395  
 Design Well GPM 1,400  
 Well Pumpage 9,490,000

<b>Arrears for the Month of</b>	<b>OCTOBER</b>	<b>to</b>	<b>Month of NOVEMBER</b>
Cut-Off Notices Mailed	10/22/18	Meter Read Date	11/13/18
Number of Notices Mailed	59	Billing Date	11/26/18
Cut-Off Date	11/14/18	Mailing Date	11/27/18
Number of Actual Cut-Offs	4	Due Date	12/17/18



# OAKMONT PUBLIC UTILITY DISTRICT

DATE  
12/6/2018

## MONTHLY OPERATIONS SUMMARY

### WATER PRODUCTION

November-18

Total Water Pumped for Calendar Month of :      November-18      **7,967,000**      Gallons

Pumpage Year to Date:      **385,877,000**      Gallons

Distribution System Chlorine Residual Reporting:	<b>Average</b>	<u>1.94</u>	mg/l.
	<b>Maximum</b>	<u>2.16</u>	mg/l.
	<b>Minimum</b>	<u>1.51</u>	mg/l.

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TEXAS DEPARTMENT OF HEALTH I.D. NO. 1010337

Bacteriological Analysis :      **4**

Samples Taken On : **11/15/18**

All samples were returned negative from the state approved testing laboratory.

**OAKMONT PUBLIC UTILITY DISTRICT  
MONTHLY OPERATIONS SUMMARY**

DATE  
12/6/2018

**BILLING & COLLECTION REPORT  
November-18**

**Balance Forward** *Total*  
As of 10/19/18 \$ 110,024.62

**Collection Period:**

	10/19/18	TO	11/26/18
Deposit	\$		670.94
Water	\$		19,565.47
Sewer	\$		39,745.94
Connect	\$		317.21
Penalty	\$		1,917.67
RWA Fee	\$		43,891.88
Undistributed Overpayments	\$		2,372.51
<b>TOTAL</b>	<b>\$</b>		<b>108,481.62</b>

**Current Adjustments:**

\$ 1,499.98

**Current Billing for**

**November-18**

	10/13/18	TO	11/13/18
Deposit	\$		-
Water	\$		18,176.65
Sewer	\$		40,110.00
Connect	\$		-
Penalty	\$		931.66
RWA Fee	\$		34,849.32
<b>TOTAL</b>	<b>\$</b>		<b>94,067.63</b>

**TOTAL RECEIVABLE**

**\$ 97,110.61**

Billing Report Through: 11/26/18  
Deposits on file for the district: \$94,007.50  
Credit Card Payments: 227  
Bank Draft Payments: 245  
E Payments: 81

Consumption: 9,325,000  
Electronic Transfer: 268  
Paperless: 119



**2019  
OAKMONT PUBLIC UTILITY DISTRICT  
ANNUAL CALENDAR OF EVENTS**

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**JANUARY**

**1/10 Regular meeting**

-Consider approving District Audit

**1/23 – Rec Meeting**

**Important Date:**

1/16 – first day to submit application to be on ballot

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**FEBRUARY**

**2/14 Regular Meeting**

- Consider tax exemptions for 2019
- Authorize 20% penalty on delinquent 2018 taxes
- Delinquent tax notices mailed
- Engage attorney to collect delinquent taxes
- Call Director's election

**2/27 – Rec Meeting**

- Cancel Election if Unopposed

**Important Dates:**

2/15 – Last day to submit application to be on ballot

2/19 – Last day to submit write-in candidacy

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**MARCH**

**3/14 - Regular meeting**

- renew insurance (exp. 5/15/19)

**3/27 – Rec Meeting**

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**APRIL**

**4/11 Regular meeting**

- renew insurance (exp 5/15/19)
- Annual review of Red Flags policy

**4/24 – Rec Meeting**

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**MAY**

**5/9 Regular meeting**  
-Approve Consumer Confidence Report

**5/22 – Rec Meeting**

**Important Dates:**  
5/1 TAC to mail 20% penalty notices  
5/4 – Election Day  
5/15 EFFECTIVE DATE OF INSURANCE

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**JUNE**

**6/13 Regular meeting**

**6/26 Rec Meeting**

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**JULY**

**7/11 Regular meeting**  
- Review Budget

**7/24 Rec Meeting**

**Important Dates:**  
7/1 Attorney commences collection of Delinquent taxes

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**AUGUST**

**8/8 Regular meeting**  
- Annual Review of Investment Policy  
- Preliminary tax rate discussions  
- Remit unclaimed properties (deposit refunds)  
- Review and adopt Draft Budget  
-Review Pool Contract (must give notice by Sept 30 if not renewing)

**8/28 Rec Meeting**

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**SEPTEMBER**      ***Fiscal Year Ends***

**9/12 Regular meeting**  
- Approve budget for fiscal year  
- Engage Auditor  
- Call Public Hearing on Tax Rate  
- Review Pool Contract (notice of non-renewal due Sept 30)

**9/25 Rec Meeting**

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**Important Dates:**  
9/30 – Fiscal Year Ends

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**OCTOBER FISCAL YEAR BEGINS**

**10/10 Regular meeting**

- Set tax rate
- Amended notice to sellers and purchasers
- Begin review of Rec Management Contract

**10/23 – Rec Meeting**

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**NOVEMBER**

**11/14 Regular Meeting**

**11/27 Rec Meeting**

*Day before Thanksgiving – consider changing*

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**DECEMBER**

**12/5 Regular meeting** *(first Thursday)*

**No Rec Meeting**

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**General Information**

Fiscal Year: September 30  
Insurance: May 15  
Connections: 1,162  
Garbage and Recycling: Nov 2021  
Landscape Maintenance: September 2020  
Lake Maintenance: year to year  
Pool Contract: January 1, 2020 (month to month after)  
Rec Management Contract: January 1, 2020

2018 Tax: \$0.55(ds) + \$0.22 (o&m) + 0.10 parks = \$0.87

Expiring Terms:  
**Shaun Hebert - 2019**  
**Kerry Simmons - 2019**  
**Ty Warren - 2019**  
**David Doiron - 2021**  
**Jennifer Smith – 2021**

December 5, 2018

Board of Directors  
Oakmont Public Utility District  
c/o Coats | Rose  
9 Greenway Plaza, Suite 1100  
Houston, Texas 77046

Re: Engineering Report  
Board Meeting of December 6, 2018

Dear Directors:

The following information summarizes our activities on your behalf since your last meeting:

1. **M102 Channel Repair** – It is our understanding Harris County Flood Control District (“HCFC”) will be modifying the current interlocal agreement to include Oakmont PUD as a participant. As a reminder, per our existing cost sharing agreement with Northampton, Oakmont will be responsible for an estimated \$30,050 in repair costs, of which an estimated 90% will be reimbursed by FEMA after project completion.
2. **Recreation Center Expansion** – We have verified that the contractor has completed all one-year warranty repairs.
3. **Surplus Funds and Change in Scope Application** – No updates this month.
4. **Annual Water Plant Inspections** – We are required to inspect the District’s water plant facility every year per TCEQ requirements. Last year, we performed a TCEQ checklist inspection of the District’s facilities. This year, we recommend the District authorize us to perform a full mechanical and electrical inspection. We plan to discuss further at this month’s Board meeting.
5. **WoodsEdge Church Sidewalks** – We completed a survey of the proposed alignment this week. It is our understanding the District’s attorney received comments from KISD on the draft easement conveyance documents. We plan to discuss further at this month’s Board meeting.
6. **Northern Drainage Channel** – The contractor hired by Harris-Montgomery County MUD No. 386 completed repairs to the drainage channel last month.







Board of Directors  
Oakmont Public Utility District  
Page 2 of 2  
December 6, 2018

7. **Swimming Pool Calcium Removal** – Bayou Connect Services will be removing the staining that occurred this month.
8. **Jones | Carter Schedule of Hourly Rates and Reimbursable Expenses** – We plan to discuss our 2019 Schedule of Hourly Rates and Reimbursable Expenses at this month's Board meeting.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Nathaniel Jackson', written over a horizontal line.

Nathaniel Jackson, PE  
Client Manager

NEJ/ab

K:\W5489\W5489-0900-00 General Consultation\Meeting Files\Status Reports\2018\Status Report 12-2018.doc



**SCHEDULE OF HOURLY RATES**

Effective January 2018 - Subject to Annual Revision in January 2019

**ENGINEERING PERSONNEL**

Engineer I	\$ 88
Engineer II	\$ 94
Engineer III	\$107
Engineer IV	\$115
Engineer V	\$130
Engineer VI	\$145
Engineer VII	\$160
Sr. Project Engineer	\$175
Sr. Project Manager	\$200
Division Manager	\$210
Senior Manager/Regional Manager/Practice Leader	\$225
Corporate Manager	\$250

**ELECTRICAL ENGINEERING PERSONNEL**

Electrical Engineer I	\$ 94
Electrical Engineer II	\$105
Electrical Engineer III	\$120
Electrical Engineer IV	\$130
Electrical Engineer V	\$140
Electrical Engineer VI	\$155
Electrical Engineer VII	\$170
Sr. Electrical Project Engineer	\$190
Sr. Electrical Project Manager	\$220

**CONSTRUCTION PERSONNEL (Includes Mileage)**

Project Representative I	\$ 53
Project Representative II	\$ 60
Project Representative III	\$ 70
Project Representative IV	\$ 85
Project Representative V	\$ 95
Project Representative Coordinator	\$100
Project Representative I – Treatment Facilities	\$ 75
Project Representative II – Treatment Facilities	\$ 85
Project Representative III – Treatment Facilities	\$100
Project Representative IV – Treatment Facilities	\$110
Project Representative V – Treatment Facilities	\$125
Project Representative VI – Treatment Facilities	\$135
Project Representative VII – Treatment Facilities	\$150
Construction Manager I	\$ 88
Construction Manager II	\$ 94
Construction Manager III	\$107
Construction Manager IV	\$115
Construction Manager V	\$130
Construction Manager VI	\$145
Construction Manager VII	\$160

**OFFICE PERSONNEL**

Office Assistant	\$ 35
Engineer's Assistant I	\$ 45
Engineer's Assistant II	\$ 60
Engineer's Assistant III	\$ 75
Engineer's Assistant IV	\$ 86
Admin I	\$ 40
Admin II	\$ 50
Admin III	\$ 65
Admin IV	\$ 73
Admin V	\$ 85

Staff Assistant	\$ 90
Assistant Controller/ Chief Accountant	\$100
Corporate/Project Acct. I	\$ 70
Corporate/Project Acct. II	\$ 85

**SURVEYING PERSONNEL**

1-Person Field Crew	\$125
2-Person Field Crew	\$160
3-Person Field Crew	\$195
4-Person Field Crew	\$225
Scanner Equipment	\$100
Survey Technician I	\$ 60
Survey Technician II	\$ 75
Survey Technician III	\$ 95
Project Surveyor I	\$ 67
Project Surveyor II	\$ 80
Project Surveyor III	\$ 95
Project Surveyor IV	\$108
Chief of Survey Crews	\$100
Registered Prof. Land Surveyor	\$150
Survey Manager	\$175

**DESIGNERS/DRAFTING PERSONNEL**

CAD Operator I	\$ 44
CAD Operator II	\$ 52
CAD Operator III	\$ 62
CAD Operator IV	\$ 73
CAD Operator V	\$ 87
Designer I	\$ 84
Designer II	\$ 94
Designer III	\$100
Designer IV	\$110
Designer V	\$120
Designer VI	\$135
GIS Operator I	\$ 65
GIS Operator II	\$ 80
GIS Operator III	\$ 90
GIS Operator IV	\$110
GIS Operator V	\$125

**PLANNING PERSONNEL**

Planner I	\$ 75
Planner II	\$ 90
Planner III	\$105
Planner IV	\$120
Planner V	\$150



**SCHEDULE OF HOURLY RATES**

Effective January 2019 - Subject to Annual Revision in January 2020

**ENGINEERING PERSONNEL**

Design Engineer I	\$100
Design Engineer II	\$120
Professional Engineer I	\$140
Professional Engineer II	\$160
Professional Engineer III	\$185
Professional Engineer IV	\$215
Professional Engineer V	\$230
Practice Leader	\$250

**ELECTRICAL ENGINEERING PERSONNEL**

Electrical Design Engineer I	\$110
Electrical Design Engineer II	\$130
Electrical Professional Engineer I	\$155
Electrical Professional Engineer II	\$170
Electrical Professional Engineer III	\$190
Electrical Professional Engineer IV	\$225
Electrical Professional Engineer V	\$240

**CONSTRUCTION PERSONNEL (Includes Mileage)**

Project Representative I	\$ 60
Project Representative II	\$ 85
Project Representative III	\$105
Project Representative I – Treatment Facilities	\$ 85
Project Representative II – Treatment Facilities	\$110
Project Representative III – Treatment Facilities	\$135
Construction Manager I	\$100
Construction Manager II	\$120
Construction Manager III	\$140
Construction Manager IV	\$160
Construction Manager V	\$185

**SOFTWARE ENGINEER**

Software Engineer I	\$120
Software Engineer II	\$185
Software Engineer III	\$230

**PLANNING PERSONNEL**

Planner I	\$ 90
Planner II	\$120
Planner III	\$150

**DESIGNERS/DRAFTING PERSONNEL**

CAD Operator I	\$ 55
CAD Operator II	\$ 75
CAD Operator III	\$ 95
Designer I	\$ 95
Designer II	\$115
Designer III	\$135
GIS Operator I	\$ 80
GIS Operator II	\$105
GIS Operator III	\$140

**SURVEYING PERSONNEL**

1-Person Field Crew	\$125
2-Person Field Crew	\$170
3-Person Field Crew	\$205
4-Person Field Crew	\$235
Scanner Equipment	\$100
Survey Technician I	\$ 65
Survey Technician II	\$ 80
Survey Technician III	\$100
Project Surveyor I	\$ 75
Project Surveyor II	\$ 85
Project Surveyor III	\$100
Project Surveyor IV	\$115
Chief of Survey Crews	\$100
Registered Professional Land Surveyor	\$160
Survey Manager	\$185

**OFFICE PERSONNEL**

Engineer's Assistant I	\$ 60
Engineer's Assistant II	\$ 75
Engineer's Assistant III	\$ 85
Admin I	\$ 55
Admin II	\$ 75
Admin III	\$100
Assistant Controller/ Chief Accountant	\$110
Corporate/Project Acct. I	\$ 75
Corporate/Project Acct. II	\$ 90



**SCHEDULE OF REIMBURSABLE EXPENSES**

Effective January 2019

Subject to Annual Revision in January 2020

1. Reproduction performed in office

<u>Size</u>	<u>Black &amp; White</u>	<u>Color</u>
8½ x 11 (single-sided)	\$0.05/page	\$ .50/page
8½ x 11 (double-sided)	\$0.15/page	\$ 1.00/page
8½ x 14	\$0.15/page	\$ .75/page
11 x 17	\$0.20/page	\$ 1.00/page
 <u>Large Document Prints/Plots</u>		
Bond	\$0.20/sq ft	\$ 1.00/sq ft
Photographic Bond	\$4.00/sq ft	\$ 5.00/sq ft
Mylar (4 mil)	\$2.00/sq ft	N/A

Aerial Backgrounds

All sizes \$5.00/sheet (plus above sq. ft. cost)

2. Transportation (mileage): Standard IRS mileage rate in effect
3. Subcontracts and all other outside expenses and fees: Cost, plus 10% service charge
4. Surveying Expenses
  - a. Crew Rates: Includes time charged portal to portal and the first 120 miles of transportation and standard survey equipment
  - b. Special Rental Equipment: Cost, plus 10%
  - c. Stakes: Cost, plus 10% service charge when an excessive number of wooden stakes or any special stakes are required
  - d. Iron Rods and Pipes: Cost, plus 10%
  - e. All-Terrain Vehicle (ATV): \$150/day
  - f. Overnight Stays: \$190/night
  - g. Overtime Rates: Jobs requiring work on weekends or holidays billed at 1.5 times the standard rate
  - h. Sales Tax: To be paid on boundary-related services.
  - i. Deliveries, abstracting services, outside reproduction costs, and other reimbursable expenses charged at cost, plus 10%

Final 2019  
Standard



## OAKMONT PUBLIC UTILITY DISTRICT

December 6, 2018

East Pond – New Trees, Access Road Repairs, Bluebonnet Planting

South Pond – Tree Maintenance

13226 Kaltenbrun ~ Houston, Texas 77086 ~ Office: 281-445-2614 ~ Fax: 281-445-2349

Account Representative: Tom Dillard ~ Email: [tdillard@champhydro.com](mailto:tdillard@champhydro.com) ~ Cell: 281-924-7733



## East Pond

New trees at confluence of the back slope swale ditch and the Pines Interceptor Swale



### Observation

- New trees and posts will restrict future equipment access
- Channel remains wet due to drainage from backyards
- All maintenance is being done by hand
- We are reviewing our costs and will submit additional information at next month's meeting

Access/entry road needs repair



Will have repair cost at next board meeting

Bluebonnets on the east slope



- Bluebonnets have been planted
- Will have area marked as a "BLUEBONNETS - NO MOW ZONE" until next summer

**South Pond**

- Trees on the south top need
- canopy raised for equipment access
  - thinning for aid in establishing ground vegetation and general health of trees

Need to install tree wells around all trees following thinning

Pricing available next month

Auburn Lakes Recreation Center:  
Oakmont Public Utility District  
Monthly Report – December 2018  
General Meeting



**RISHER FITNESS MANAGEMENT**

Prepared by: Tina DeAses, Recreation Director  
Risher Fitness Management, Inc.

Risher Fitness Management, Inc. has been contracted to manage the Auburn Lakes Recreation Center.





**Auburn Lakes Recreation Center and Risher Fitness Management  
Mission Statement**

Our mission here at Risher Fitness Management is to provide safe and fun recreation, fitness, special events, and wellness opportunities for all residents. We strive to promote and enhance healthy lifestyles and well-being in a welcoming environment for both children and adults alike. Providing a clean, fun, and quality experience in every one of the recreation centers we manage with qualified and certified employees. We aim to offer you with the best and most positive environment you will find in any community recreational setting. Through quality customer service and community activities we hope to bring each community closer together.

**Project Quotes:**

Project number, description, company & quote,	Additional costs associated with project	Project total
<p><b><u>Project 1:</u></b> Up-lighting landscape project for trees located in front of the Clubhouse and Fitness Center</p> <p style="text-align: center;"><b>Natural Concepts:</b> All 11 lights and transformer \$3,100</p> <p style="text-align: center;"><b>Glass covers for changing light colors:</b> \$20.00/each for red, green, blue \$30.00 / each orange, indigo, purple</p> <p style="text-align: center;"><b>A + Spring Electric:</b> All 11 lights. Labor, and transformer ~\$3,200 Informal quote</p> <p style="text-align: center;"><b>Key Lighting Concepts:</b> All 11 lights and transformer installed at once. \$3400 All 11 lights and transformer installed separately. \$4175</p>		
<p><b><u>Project 2:</u></b> 2 Parking lot lights are out and areas are dark.</p> <p style="text-align: center;"><b>Omega RE Capital</b> Replace 2 parking lot lights including labor and supplies \$295.00</p> <p style="text-align: center;"><b>A+ Spring Electric</b> Replace 2 parking lot lights including labor and supplies \$300.00</p>		

<p><b><u>Project 3:</u></b> Converting indoor building lights from halogen to LED</p> <p style="text-align: center;"><u>BR40 bulbs - Quantity: 36</u>  12 ceilings lights for Fitness Center  24 ceiling lights for Clubhouse</p> <p><b>Home Depot:</b> Eco Smart 90-Watt Equivalent BR40 Dimmable Energy Star LED Light Bulb Daylight (2-Pack)  <b>\$12.90 / 2 bulbs = \$232.20</b></p> <p style="text-align: center;"><u>T8 – 1 in LED bulbs - Quantity: 4</u>  4 bar lights for Clubhouse</p> <p><b>Home Depot:</b> Philips - 4 ft. 32W Equivalent Daylight T8 Linear LED  <b>\$6.97 x 04 = \$27.88</b></p>		\$260.08
<p><b><u>Project 4:</u></b> Taking down funbrellas  <b>DS Recreation</b>  \$200/ umbrella = \$800.00  <b>Tex-Ace Handyman</b>  \$150/ umbrella = \$600.00</p>		
<p><b><u>Project 5:</u></b> Proposal 46053 to demo broken concrete slab for backflow at recreation center and install new concrete slab and new locks.  <b>Silversand Services \$150.00</b></p>		

**Unresolved maintenance issue:**

Water leaking from funbrella post. First noticed 12/4/18  
Jones & Carter Engineers as well as Aquatics Management Team will be investigating further.

**Updated as of 12/5/2018**